27 September 2023

Dear Applicant

**Re: 1:1 Support pupil in Year 5**

We are looking for an experienced Teaching Assistant to support a Year 5 pupil, primarily with cognition and learning needs, supporting reading, literacy and numeracy skills as well as language acquisition.

The successful applicant will be employed on a permanent contact linked to the pupil (i.e. the contract remains whilst the pupil is at our school), for 14 hours per week over the five school days as show in the table below. It is paid on Kent Range 3 pro rata, term time only. Appointment will be from as soon as available.

|  |  |  |
| --- | --- | --- |
| **Days** | **Hours** | **Total hours per day** |
| Monday | 9:00 – 12:00 (15 minute break) | 2 hours 45 minutes |
| Tuesday | 9:15 – 12:00 (15 minute break) | 2 hours 30 minutes |
| Wednesday | 9:15 – 12:25 (15 minute break) | 2 hours 55 minutes |
| Thursday | 9:15 – 12:25 (15 minute break) | 2 hours 55 minutes |
| Friday | 9:15 – 12:25 (15 minute break) | 2 hours 55 minutes |

We are hoping that the successful candidate may be able to undertake some additional supply hours in the dining hall on Mondays and Tuesday 12:00 – 12:45.

Experience of working with children 4 -11 in a school setting is essential.

Sandling School is committed to safeguarding and promoting the welfare of our pupils and therefore all posts are subject to a DBS check and appropriate references. We also carry out online checks for shortlisted candidates. Please ensure you have read our [safeguarding policy](https://www.sandling.kent.sch.uk/school-information/about-us/policies) prior to application.

The closing date for applications is Tuesday 10th October 2023 at 9am. Please use the job description and person specification in your application via Kent Teach. Please do not submit CVs as only the application form is read, include all information in this. Interviews will be held on Tuesday 17th October 2023.

If you would like to discuss the role further, including the pupil’s specific needs, please contact the school office.

Yours sincerely

Miss C Coombes

Headteacher