



## **JOB DESCRIPTION**

Designation: **Cleaner**

Hours: 13.75 hours

Salary: Medway NJC Salary E2 Point 1-3 (£20,258 - £20,812)  
pro rata to (£6,942.70 - £7,132.56)

## **MAIN RESPONSIBILITIES OF THE POST HOLDER**

To ensure the school premises are kept in a clean and hygienic condition.

To work as part of a team under the direction of the Site Manager.

## **ACCOUNTABILITY**

1. Use powered equipment such as vacuum cleaners, polisher etc where appropriate
2. Cleaning, washing and sweeping
3. Polishing and dusting where appropriate
4. Emptying litter bins
5. Cleaning toilets and showers
6. Monitoring health and safety issues and reporting any problems to the Site Manager.

Duties will vary between term and school closure times.

All duties must be carried out within the codes of practice of the School Health and Safety Policy and as directed by the Headteacher.

## **SAFEGUARDING CHILDREN**

Display a commitment to the protection and safeguarding of children and young people in line with the 'Guidance for Safe Working Practice for the Protection of Children and Staff in Education Settings'.

Report to the Headteacher ANY behaviour by colleagues or children which raises concern.

Signed..... Date .....

***Happy, Helpful, Hard-working***