



Crockham Hill CE Primary School

Job Description: Primary Classroom Teacher

Crockham Hill CE Primary School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Crockham Hill CE Primary School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS disclosure will be requested where required.

Job details

Salary: MPS

Contract type: Full Time, Fixed term

Reporting to: Headteacher

Main purpose

The teacher will:

- Fulfill the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- › Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- › Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- › Adapt teaching to respond to the strengths and needs of pupils
- › Set high expectations which inspire, motivate and challenge pupils
- › Promote good progress and outcomes by pupils
- › Demonstrate good subject and curriculum knowledge
- › Participate in arrangements for preparing pupils for external tests
- › Promote and encourage the Christian ethos of the school

Whole-school organisation, strategy and development

- › Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- › Make a positive contribution to the wider life and ethos of the school
- › Work with others on curriculum and pupil development to secure co-ordinated outcomes
- › Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- › Promote the safety and wellbeing of pupils
- › Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- › Report any safeguarding/behavioral concerns to the DSL via the appropriate channels e.g. CPOMS

Professional development

- › Take part in the school's appraisal procedures
- › Take part in further training and development in order to improve own teaching
- › Where appropriate, take part in the appraisal and professional development of others

Communication

- › Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- › Collaborate and work with colleagues and other relevant professionals within and beyond the school
- › Develop effective professional relationships with colleagues

Personal and professional conduct

- › Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- › Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- › Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- › Direct and supervise support staff assigned to them, and where appropriate, other teachers
- › Deploy resources delegated to them

Other areas of responsibility

- › If required, lead a curriculum area and promote this across the school. Lead CPD linked to this subject area if needed.

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person Specification

| Factors | Essential | Desirable | Measured By |
|--|-----------|-----------|-------------|
| Qualifications & Skills | | | |
| Qualified Teacher status | Essential | | A |
| Graduate | Essential | | A |
| Clear communication/questioning skills – precise approach to written communication | Essential | | O I A |
| ICT competent – Able to use IWB | Essential | | O |
| Able to inspire children’s interest in learning | Essential | | O |
| A full Enhanced Disclosure from the Disclosure and Barring Service | Essential | | A I |
| Special Knowledge, Abilities and/or Experience | | | |
| Knowledge of strategies to support learning, progress and standards across the curriculum in Early Years/Key Stage 1/ 2 – evidence of impact on progress | Essential | | A R O I |
| Knowledge of how ICT can be used to support/ enrich learning | Essential | | A |
| Effective classroom management skills – able to provide an effective environment for learning | Essential | | O |
| Clear understanding of the role of assessment in the development of learning | Essential | | A O I |
| Successful record of teaching within primary | Essential | | A O I R |
| Awareness of national trends and developments | Essential | | A I |
| Evidence of commitment to personal and professional development | Essential | | A I |
| Personal Qualities | | | |
| Flexibility of approach | Essential | | R |
| Excellent organizational skills | Essential | | O R I |
| Supportive – able to work as part of a team | Essential | | R |
| Able to respond to and seek advice | Essential | | R |
| Ability to work under pressure while maintaining a cheerful disposition | Essential | | A O I |
| Interest & Motivation in the job | | | |
| Enthusiasm for children’s learning | Essential | | O I R A |
| A commitment to the integration of children with SEN in mainstream school environment | Essential | | O I A |
| A willingness to contribute to all areas of school life | Essential | | A R I |
| *Key: A=Application, R=Reference, O=Observation, I=Interview | | | |

Notes:

This job description may be amended at any time in consultation with the postholder.