 **MADGINFORD PRIMARY SCHOOL**

|  |  |
| --- | --- |
|  |  |
| **JOB TITLE**  | Gardener/Handyperson |
| **GRADE**  | KR2  |
| **DATE**  | December 2017   |

Summary of Job:

Attend to the site grounds to ensure these are safe and well maintained.

Outline of Main Duties:

1. Undertake general clearing duties (including clearing leaves and spreading salt) to ensure paths are safe for children, parents, teachers and visitors.
2. Maintain the borders, raised beds and planters to ensure these are tended and plants are kept tidy.
3. Undertake maintenance tasks including some element of repairs and woodwork to ensure planted areas are safe, usable and tidy.
4. Prune and maintain plants around the school grounds to promote good plant growth and ensure areas meet the needs of the school.
5. When the weather is inclement, the postholder will be asked to undertake indoor duties including repairs and maintenance to ensure the school buildings provide a safe environment.