

Post Title:	Family Welfare Coordinator
School:	Wayfield Primary School
Location:	Wayfield Road, Chatham ME5 0HH
Status:	Permanent
Hours/Percentage of Week:	35 hours per week
Weeks per year:	39 weeks per year
Grade:	PFT C1 £24,282 FTE (£19,583 pro rata)
Post Start Date:	Monday 16 th October 2023
Closing Date for Applications:	12 pm, 29 th September 2023
Interviews:	Thursday 5 th October 2023

We are happy to offer this new position to enhance our Inclusion Team. We are looking for an experienced, supportive and creative candidate who has a minimum of two years' experience of working with children preferably in an education setting. A strong track record of working alongside pupils and families to ensure that all children attend school regularly and have access to high-quality education. The Family Welfare Coordinator will offer support and offer guidance to families affected by personal or domestic issues. We are seeking a candidate who has drive and passion and a good understanding of child development and learning processes, someone who can build effective and professional working relationships with parents, staff, Governance Partners and the wider community and is a positive role model at all times.

This role will involve:

- Establishing positive relationships with children and families and the ability to demonstrate engagement with key stakeholders and other agencies.
- Identifying the early signs of social, emotional, health or behavioural issues.
- Working alongside teachers, parents and children to support the children and have experience of setting clear and measurable targets to enable engagement and progress.
- Preparing assessments and other relevant reports for the purpose of supporting families and leading meetings with all stakeholders including the Head Teacher and Inclusion Lead.

At Wayfield we inspire our children and staff to be 'Proud to Achieve'. Wayfield is an incredible school, and we believe we are all capable of so many amazing things. We believe that our children get the best deal, and we inspire greatness from all. It is vital that we give our children as many different experiences as possible to ensure they are well equipped to succeed in today's rapidly changing society. Our curriculum is carefully designed with the children's specific needs and interests in mind. As a result, our children can experience visiting many different places both locally, wider afield across the country and Europe.

We work in collaboration with our Trust, The Primary First Trust, which currently consists of ten primary schools in Medway, Kent and Bexley. This gives us a wide support network and allows our staff to grow professionally and our children to achieve excellence.

Further information about the school can be found in the link below
<https://www.wayfield.medway.sch.uk/>

We would love to speak to you about this opportunity, and visits to the school are warmly encouraged. Please feel free to contact us via email at office@wayfield.medway.sch.uk or by phone on 0300 0658230.

CVs will not be accepted. Applications should be submitted via email to clairegrant@wayfield.medway.sch.uk

References will be requested for those shortlisted only and prior to the interview. Only those shortlisted for interview will be contacted.

The Primary First Trust and Wayfield Primary School are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. We have a range of policies and procedures in place which promote safeguarding and safer working practice across the school.

The Primary First Trust and Wayfield Primary School are committed to equality and diversity in employment practice and service delivery.