



FULSTON MANOR ACADEMIES TRUST

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| POST: | SCIENCE TECHNICIAN |
| REPORTS TO: | HEAD OF DEPARTMENT - SCIENCE |
| RESPONSIBLE TO: | HEAD OF DEPARTMENT - SCIENCE |
| HOURS: | 37 HOURS PER WEEK: YEAR ROUND |

This is a busy position within the school requiring someone with a calm and professional disposition. You will need to be flexible, reliable and have a professional approach towards your work. The ability to work as part of a team as well as own initiative is essential.

Job Role:

To support the Senior Science Technician in preparing high-quality science resources for laboratory teaching

To provide technical support and advice to students and staff in the Science department

Specifically:

To meet the requirements of the teaching staff on a daily basis by:

- Preparing and clearing away equipment, chemicals, solutions etc. for practical lessons using correct disposal methods where needed
- Ensuring that the prep rooms and labs are clean and well organised at all times
- Maintaining stock levels within the Science department
- Trial practical lessons to contribute towards the curriculum requirements ensuring optimum performance of each practical lesson
- Assist students and staff during practical lessons

- Provide advice and assistance to staff on safe working practices and problems relating to health and safety, in particular on the use of apparatus and equipment
- Be involved with Open Days, primary school workshops and other events outside the as required
- Work across the different areas of Biology, Chemistry and Physics as demand dictates
- Have a knowledge of the relevant risk assessments and health and safety protocols
- Ensure that the strict health and safety working practices are observed at all times
- Photocopying and filing of materials
- Any other tasks as directed by the Executive Headteacher or Head of Department which fall into the scope of this post