



## Teaching Assistant (Key Stage 2-4)

Information for Candidates

[www.gadshill.org](http://www.gadshill.org)



An opportunity to work as a Teaching Assistant in a 3-16 independent day school. Our close-knit team of staff deliver a rich curriculum to small classes, drawing inspiration and well-being from our beautiful, leafy setting in the grounds of the home of Charles Dickens.



# The Gad's Hill Curriculum

---

Gad's Hill is an independent day school for boys and girls aged three to sixteen years, located near Rochester, Kent. Based within the former home of Charles Dickens, the School is ideally situated with easy access to the M2 motorway and high-speed rail connections to London. The School combines modern facilities with timeless values. The Lower School occupies purpose-built accommodation opened in 2013. The Upper School occupies Charles Dickens' former home, along with a range of other buildings including accommodation for specialist and practical subjects. At the present time, the School has about 385 pupils on roll and employs around 90 staff, approximately 40 of whom are qualified teachers.

## Our Mission

---

Our mission is to enable our students to enjoy school, to achieve good academic qualifications and to develop those personal attributes and qualities which will guide them on their journey through life.

## Our Vision

---

Our vision is to be the first choice independent school for families in Kent who value a well-rounded education for their children. It is our intention that our pupils leave Gad's Hill as confident, mature, articulate, pleasant and self-reliant young people who are well equipped to enter the world through a university education or career of their choice.

## Our Values

---

We value **excellence, enthusiasm, friendship and success**. These attributes underpin all that we do. Our mission, vision and values are shaped by our commitment to educate children holistically, as articulated by our school motto: ***"First to thine own self be true"***.

## Our Ethos

---

We believe that children do well when they are happy at school and at Gad's Hill we pride ourselves on providing a friendly environment, where enthusiasm and hard work are the foundations for achieving success.

There is more to life than exam results alone and while Gad's Hill enjoys the reputation of receiving good GCSE results this is not our sole focus. We want to offer our pupils a foundation in life, working with them to become confident, motivated and articulate young people ready for the next stage in their education and life beyond.

## Structure and Nomenclature

---

The School is structured as follows:

Section	Year Name	NC Year
Lower School	KN	Nursery
	KR	Reception
	K1	Year 1
	K2	Year 2
	J3	Year 3
	J4	Year 4
	J5	Year 5
	Lower Shell	Year 6
Upper School	Upper Shell	Year 7
	Lower 4 <sup>th</sup>	Year 8
	Upper 4 <sup>th</sup>	Year 9
	Lower 5 <sup>th</sup>	Year 10
	Upper 5 <sup>th</sup>	Year 11



# The Gad's Hill Curriculum

---



## Our History

---

Gad's Hill Place is world-famous as being the former home of author Charles Dickens, who lived here from 1856 until his death in 1870. It is here that he penned his classic novels "*Great Expectations*" and "*A Tale of Two Cities*".

In the 1920s Gad's Hill Place was converted into a school for girls and in September 2001 the school became fully co-educational, admitting boys throughout. Gone, however, are the days when the school could be housed solely in an 18th century country manor house. In recent years the School has developed the site, against the backdrop of the historic house. After a lengthy process, planning consent was finally secured in July 2010 to develop entirely new accommodation for the whole School.

Phase I (built) is the Lower School along with a number of whole-school facilities. Phase II (not yet under construction) will be new accommodation for the Upper School.

## The Present

---

Our new building is now the established home of the Lower School, along with a number of facilities used by pupils of all ages: a music suite, sports hall, theatre and catering and dining facilities. These facilities provide future generations of pupils, aspiring sports stars, budding young musicians and actors with the resources that they need to thrive and excel.

## The Future

---

It is hoped and anticipated that the second phase of the project will see the demolition of a mix of buildings erected through the School's history, and the construction of a new Upper School. In recent months, some consideration has been given to working up a more phased approach to delivery of the new Upper School buildings. Once the new Upper School is complete, we hope to see the historic house used as a heritage and educational resource, celebrating the life and work of Charles Dickens.

# The Gad's Hill Curriculum

---



## The School

---

Gad's Hill School operates as three distinct departments within one school. The Kindergarten takes children from age three in our Nursery through to Year 2. Here, alongside the foundation in literacy, numeracy, sciences and humanities, there is a strong emphasis on play, physical education, music and drama with all pupils performing in a number of short productions each year. The school places particular emphasis on communications and therefore pupils from Reception upwards receive twice weekly lessons in Spanish and also ICT.

The Juniors are two-form entry from Years 3-6. Our Junior pupils receive a high proportion of lessons with subject specialists; in particular Modern Languages (Spanish), DT, ICT, Art, Music, Science & Games. By Years 5 and 6 nearly all lessons are delivered by specialist tutors. In sport our students have the opportunity to represent the school in fixtures against other schools.

Our school is located geographically within a selective secondary system and historically many of our pupils would leave to attend grammar schools at the end of Lower Shell (Year 6). However, in the last few years, the growing success of our Charles Dickens Scholarship Award, providing financial assistance to the most able pupils from our own Lower School and many from the wider community, has resulted in the development of highly capable and aspirational cohorts at Key Stage 3. Our strength is to make the most of our small class sizes and supportive atmosphere to add significant value to every individual.

The Upper School has a two- or three-form entry. The curriculum is relatively broad, with all pupils taking a spread of subjects including Art, DT, Food & Nutrition, Spanish, Computer Science, Music and Drama. Students choose a range of options at the conclusion of Year 8. They follow a core of Maths, English (Literature & Language), Separate or Combined Science and CCF (comprising BTEC Teamwork & Personal Development and Institute of Leadership & Management diplomas). As options they may choose from History, Geography, Spanish, Art, Food & Nutrition, DT, Computer Science, Music, Drama and PE, and in recent years we have supplemented these options with Psychology and Statistics exam courses for our increasingly able cohorts.

At present there is no sixth form education at Gad's Hill and pupils currently depart for local schools, colleges or other independents. In the last few years we have partnered with the University for the Creative Arts and several of our leavers have commenced Extended Diploma courses with them.



# The Gad's Hill Curriculum

---



## The Ethos

---

The Headmaster, Mr Paul Savage, was appointed in August 2018, having previously occupied the role of Head of Upper School. His vision is to provide generations of pupils with all the opportunities and individual care and guidance that an independent school can provide, but underpinned by a passionate commitment to the evaluation and refinement of quality teaching and learning, based on the latest educational research.

## Our Curriculum Intent

---

Gad's Hill School's One Curriculum is an ambitious and challenging curriculum for a child's educational journey from 3 to 16. It is designed to deliver strong outcomes in a broad range of GCSE subjects and other valuable areas of achievement, allowing leavers to progress to their first choice of further study and equipping them with the teamwork, independence and leadership skills necessary for rewarding careers and adult life.

The One Curriculum covers issues of critical importance on a global scale, as well as reflecting the rich history and cultural diversity of Medway, Kent and the South East of England. The curriculum favours opportunities to make learning enjoyable and incorporates significant

The school achieves good academic results with the vast majority of pupils leaving Gad's Hill to attend their first-choice sixth form destination, but Gad's Hill is not an academic hot-house. We place a priority on our children enjoying school and one way in which we do this is to ensure that there are ample opportunities to experience drama, music, competitive games, swimming, trips, visits and CCF to keep our children occupied, challenged and inspired. Most of these things never appear in a league table but we believe that by ensuring children enjoy their time here they are much more likely to contribute in all aspects of their school life and this benefits the academic side too.

At Gad's Hill we pride ourselves on being a small friendly school, where academic success is valued along with the recognition that there are many other ways in which a good school will prepare a child to live their lives. The joy and agony of team games, the discipline and concentration of learning an instrument, the confidence and challenge of performing to an audience, the awareness of the complex world around them, the care and concern for others and the opportunity to shape their destiny.

opportunities for speaking and listening to produce articulate and thoughtful young people who are capable of empathy for others and keen to serve their community.

The curriculum allows for learning to be supportive and personalised, taking advantage of the high levels of expert guidance within each classroom, while still offering excellent value for money in its delivery. Through the school's curriculum, children learn how to look after their own wellbeing and develop compassion for the wider world.

# The Role: Teaching Assistant (KS2-4)

---

## The Purpose of the Role

---

We are currently seeking a Teaching Assistant to commence in the Autumn Term 2023 (29<sup>th</sup> August).

It is anticipated that the successful applicant will support pupils in 1:1, small group and class contexts across our Junior and Upper Schools (Key Stage 2 to 4) although there is some flexibility to assign Teaching Assistants according to their specific skills and experience.

The post requires someone who is passionate about working with children and is able to develop and hold the trust and confidence of their parents. The successful candidate will be a person who values, and is skilled at, working as part of a collaborative team.

You will be passionate about supporting teaching and learning, have experience of working with children with SEND, and be committed to providing high-quality learning and experiences for all children. As a member of staff, you will be valued and supported; in return we are looking for commitment, drive and enthusiasm.

## Key Accountabilities

---

- To provide support to a range of pupils in 1:1, group or class situations, to enable children to participate fully in their learning and achieve their potential.
- To lead focused interventions as required, supporting pupils' academic, social and emotional progress.
- Liaise with class teachers, the inclusion leader and other professionals about pupils' needs and progress, contributing to the planning and delivery of support as appropriate.
- To establish a positive and constructive relationship with pupils rooted in mutual respect.
- Consistently and effectively implement agreed behaviour management strategies.
- To complete duties in relation to lunch, registration or other times during the school day to ensure the safe care & supervision of the children.
- To be aware of and comply with policies and procedures relating to child protection, equal opportunities, health and safety, security, confidentiality data protection and reporting all concerns to the appropriate person.
- To supervise and plan engaging activities for pupils across the Lower School attending Holiday Club.



# The Role: Teaching Assistant (KS2-4)

---

## Essential Qualities

- An excellent practitioner who develops very good relationships with students.
- Experience of working with children, including those with SEND.
- Good written and communication skills.
- Excellent standards of professionalism.

## Desirable Qualifications

- Evidence of continuing and relevant professional development.
- Level 2 or 3 childcare / teaching assistant qualification or equivalent.



## The Process

---

Completed application forms are to be received by **email only** to the Headmaster, Mr Paul Savage, via his PA, Mrs Tracy Barker: [t.barker@gadshillschool.org](mailto:t.barker@gadshillschool.org).

Completed applications must be received by the School no later than **4pm** on **Thursday 15<sup>th</sup> June**. Please note that if you do not receive an acknowledgement of your emailed application by this time **please contact the School as a matter of urgency as you should assume your application has not been received.**

*Gad's Hill is committed to safeguarding and promoting the welfare of children and we expect all staff to share this commitment. All posts are subject to enhanced Disclosure & Barring Service checks (DBS) and pre-employment checks will be undertaken before any appointment is confirmed. An overseas police check will be required by candidates who have worked or resided outside of the UK in the last 5 years.*

## Key Details

---

**Contract:** Full time and permanent (subject to successful probation)

**Pay:** £21, 834 per annum

**Hours:** 9 hours per day to be worked as assigned between 0730 and 1800, Monday to Friday in term time; plus Holiday Club supervision for 4.5 weeks of the year. Plus paid annual leave.

**Start date:** 29<sup>th</sup> August 2023.

## The Benefits

---

As an independent school, we work without some of the curriculum and other constraints of the maintained sector. An attractive setting, small class sizes and polite, friendly children with high standards of behaviour make for a hugely rewarding place to work. Parking is provided on-site and a free home-cooked lunch is available each day in term time.

Children of all staff receive significantly subsidised education at Gad's Hill (fee assistance of up to 85%), subject to our policy and standard entry requirements.

## And Finally...

---

We thank you for your interest in this exciting opportunity, and look forward to receiving your application.