



JOB DESCRIPTION

JOB TITLE: Kitchen Assistant

LOCATION: Temple Hill Primary Academy

RESPONSIBLE TO: Chef Manager

Brief description of role

As a Catering Assistant, you will be an essential member of our catering team, performing a variety of tasks in a busy kitchen environment, and contributing to the smooth running of an excellent food service.

You will need to be adaptable and flexible, and able to assist the Chef Manager with basic food preparation, serving pupils and staff, and of course washing up and keeping the kitchen clean, tidy and safe.

Key Responsibilities

- Basic food preparation
- Serving pupils and staff, always with a smile!
- Working as part of a team, sharing responsibility for the kitchen being a clean, tidy and safe environment
- As an essential member of the team, you will be expected to undertake training for the role, including being in group training sessions
- Helping to serve food in a timely and organized way
- Washing up, general cleaning duties

PERSON SPECIFICATION

	<i>Essential</i>	<i>Desirable</i>
Level 2 accredited Food Safety certificate		✓
Level 3 accredited hygiene certificate		✓
Proven experience of managing a high-volume quality commercial kitchen operation e.g. hotel/events catering as Chef or Assistant Chef		✓
Experience of working in industrial kitchen		✓
Knowledge of procedures and equipment for preparing, serving and assisting with cooking of food, relevant hygiene requirements.	✓	
Wide and varied culinary knowledge and production	✓	
Knowledge of legislative requirements relating to the catering industry	✓	
Strong customer focus	✓	
Flexible approach to work	✓	

The Golden Thread Alliance is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

Agreed by Postholder:

Date: