



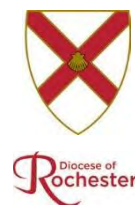
Saint George's
Church of England School

WORKING AT SAINT GEORGE'S C OF E SCHOOL

Join our Team



**For Appointment of:
Midday Supervisor**



Saint George's Church of England All Through School



CEO's Welcome Stephen Carey

Thank you for your interest in the role at Saint George's C of E All Through School. I hope that the information within gives you an insight into our school, Aletheia Academies Trust and the unique opportunity this position offers.

Aletheia Academies Trust's vision is rooted in a determination to **improve the life chances of local children**. Aletheia has grown with devotion to a principle of geographical proximity; knowing, caring for, and understanding the areas we operate in are important to us. Since our inception, the Trust has adopted an operational model based upon the notion of a family of schools; understanding that like any family member, each school, and each community that it serves, is unique. Schools are encouraged to celebrate and explore this dimension. The role of the Trust is to act in a parental capacity; to ensure that each school is well-supported and individual strengths are shared to improve the outcomes of all; to provide wider experiences to Trust pupils beyond the capabilities of any individual school; to develop and share staff expertise; to provide expert leadership and governance.

Saint George's was one of the founding schools within Aletheia Academies Trust and continues to play a significant part in the development of the organisation. As the only current open provision with a secondary phase, the school has a pivotal role in the co-construction of an all-age learning journey for pupils. The school has excellent staff retention rates and is deservedly proud of the palpable sense of community that stakeholders and visitors encounter and regularly comment upon. The school provides an exemplary model of the highly ethical and inclusive Trust vision and values.

It is these values and principles that make me feel so proud and privileged to serve as the CEO of the Aletheia Academies Trust.

I look forward to receiving your application.



All Different • All Equal • All Flourishing

We consider our school to be highly inclusive, welcoming students of all backgrounds and beliefs, unified by our commitment to their well-being and sense of achievement.

Saint George's has developed a reputation as a high achieving school providing excellent outcomes for all students academically and in terms of their personal growth. We have exceptionally high expectations of how our students behave, speak, and present themselves. This is underpinned by our Christian values, our worship and school ethos. Everyone who wishes to learn is welcome.

Our motto '**All Different, All Equal, All Flourishing**' emphasises our Christian belief that the God-given talents of all students should be encouraged and developed, recognising, and valuing their unique worth.

We have had a long-held belief in the potential of an all-through school to further enhance the educational provision on our site. We are delighted that this vision has now become a reality for Saint George's. A shared philosophy ensures that there is greater consistency around expectations, ethos and pedagogy which eliminates any unsettling transition between the primary and secondary phases. We facilitate teachers working together in the primary and secondary phases which raises aspirations still further and ensures that children are not able to fall through the gaps. Our primary pupils benefit from having specialist subject staff available and economies of scale allow greater spending on teaching and learning and the sharing of specialist and enhanced facilities for all pupils.

At Saint George's, we strive for all students to have learnt new skills, to have developed their talents and with this, a love of learning; making them confident, articulate, sensitive and caring citizens for the future.



Visitors most often comment upon the profound sense of community within the school.



School Structure



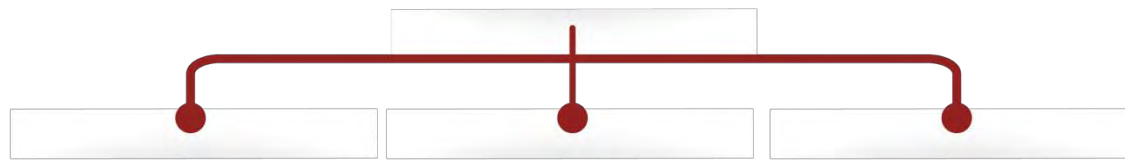
CEO

S Carey



Head of Secondary Phase

M Lillie



**Deputy Headteacher
- Primary Phase**

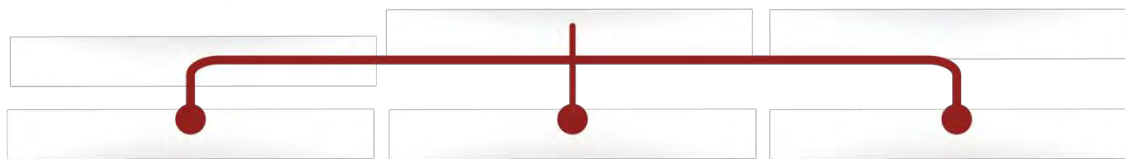
H Palmer

Deputy Headteacher

M Baker

Deputy Headteacher

J Scott-Halsey



Assistant Headteacher

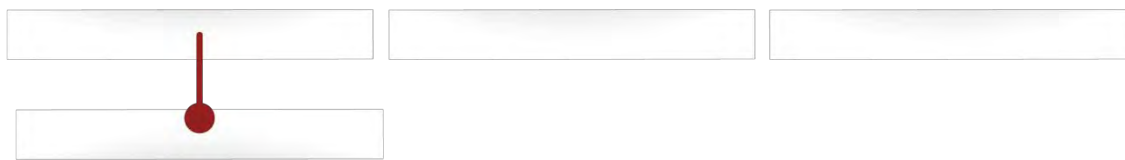
E Hartley

Assistant Headteacher

L Carey

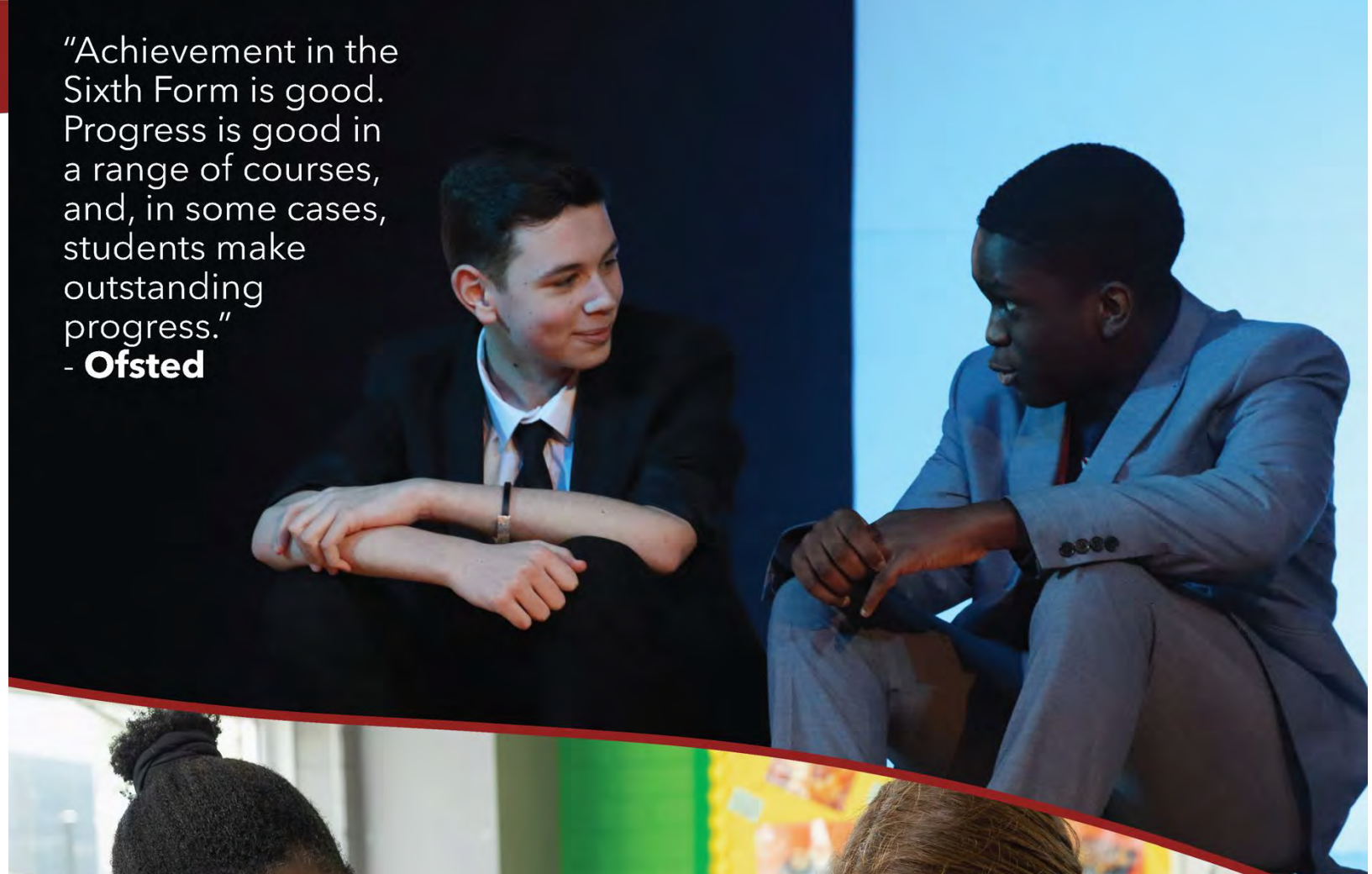
Assistant Headteacher

S Lane



Head of Sixth Form

M Pye



"Achievement in the Sixth Form is good. Progress is good in a range of courses, and, in some cases, students make outstanding progress."
- **Ofsted**



"The development of students' literacy and numeracy skills is strong across the curriculum." - **Ofsted**

Job Description

Job Title	Midday Meals Supervisor
Location	Gravesend, Kent
Duration	7.5hrs per week (term time only)
Work Hours	11:45 – 13:15 Monday - Friday
Reporting to	Deputy Headteacher (Primary)
Salary	KR3 £3,649.38 (£21,293 FTE)
Pension	LGPS



Key Responsibilities



Lunch Hall Duties

- ♦ To assist with setting up tables, laying up places (knives and forks) and pouring drinks. To assist with clearing away after meals, wiping tables, and putting tables away.
- ♦ To follow the established procedures in directing children to collect food and return trays, cutlery, and cups.
- ♦ To clean up food and water spillages on tables and floors.
- ♦ To help children with skills such as cutting food, using cutlery correctly and eating properly and to also develop children's skills in social interaction.
- ♦ To help children with lunchboxes to manage their food i.e., opening crisp packets, drinks, etc.
- ♦ To inform class teachers if packed lunch boxes contain items that are not part of the school's policy i.e., fizzy drinks.

About the role

General Duties

- ♦ To supervise and care for children during the lunch break, ensuring their safety and welfare and helping them to develop good eating habits.
- ♦ To work as part of a team to ensure consistency and effectiveness, contributing to the positive ethos and environment of the school.
- ♦ To follow the school's behaviour policy in dealing with poor behaviour and encouraging good behaviour.
- ♦ To play games with the children, initiating and supervising activities.
- ♦ To undertake any additional activities that have been put in place and requested by the Deputy Head Teacher.
- ♦ To adhere to the need for confidentiality at all times.





Playground Duties

- ♥ To help children develop good social skills; playing games, taking turns, and caring for one another.
- ♥ To be actively involved in the children's play; leading and organising games and activities.
- ♥ To escort children to and from the toilets, ensuring they are not left unsupervised in school.
- ♥ To ensure children are playing safely.
- ♥ To deal with First Aid matters or to report them to a First Aider.
- ♥ To lead children back into class, ensuring children are sensible and calm, ready for their afternoon learning.

Required to start: September 2023

We are looking to appoint a Midday Meals Supervisor to join our team within the Primary Phase of Saint George's CE School to support with providing a high-quality lunch time experience for our children. We are a small, friendly team, working closely together and we will make you very welcome.

We would love to hear from you if you:

- ♥ Enjoy working and playing with young children
- ♥ Are committed to enabling every child to achieve the very best they can
- ♥ Have a belief in inclusion, diversity and the right of each child to be successful whatever their needs, abilities and background



*"Saint George's provides me opportunities to collaborate with others and provide the best education to my students." - **Teacher***



E D

Qualifications and Experience

- Experience of working with children
- Achieved or working towards a relevant qualification
- First aid Qualification

X	
	X
	X

Skills and Knowledge

- An awareness of children's needs.
- A basic awareness of health and safety practices.
- Able to quickly assimilate new procedures and working methods
- Have high expectations of both children and yourself
- Have good strategies for managing children, ensuring they are involved and engaged
- To be able to inspire, motivate and foster excellent relationships, working in

X
X
X
X

Personal Qualities

- Work as part of a team, sharing working knowledge and skills.
- Develop a range of play/learning related skills.
- Work flexibility, able to rearrange work plans in relating to changing priorities.
- Interact sensitively with other workers, children and parents.
- Listen to understand the needs of all children.
- You will need to be patient, firm but fair and have a calm approach. Good communication skills at all levels in order to build relationships with children, parents and members of school staff.

All Essential Criteria

E = Essential D = Desirable

If you are interested in this position and would like to have a more detailed conversation or arrange a visit to the school before making the decision to apply for the post, please contact:

HR@aletheiastrust.org.uk
01474 533 082.

To apply for this role, please complete our [Online Application Form.](#)

Closing Date:
12th June 2023

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 Interview Date(s):
19th June 2023



Aletheia Academies Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers, and governors to share this commitment. All successful candidates will be subject to an enhanced DBS check along with other relevant employment checks, including overseas criminal background checks where applicable. Our policy statement on the recruitment of ex-offenders can be found on our website. All new employees, volunteers and governors will be required to undertake safeguarding training on induction which will be regularly updated in line with statutory guidance.

Please click here to view: [Our Trust policies](#) or [Our recruitment of Ex-Offenders policy.](#)



PROUD TO BE
Aletheia
Academies Trust

Contact Us

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