

THE LENHAM SCHOOL JOB DESCRIPTION/PERSON SPECIFICATION

Job Title:	Teacher of English
Range:	MPS
Responsible for:	N/A
Accountable to:	Subject Lead Teacher

Purpose of job:

- To secure the maximum academic progress for all students taught.

Qualifications:

- A good honours degree in English or a related subject.
- Qualified Teacher Status.
- Evidence of further study in English or a related subject is desirable.

Experience:

- Experience of teaching English in a secondary school setting to GCSE level.

Knowledge:

- A good up to date working knowledge and understanding of a range of pedagogical and behaviour management strategies.
- An understanding of the range of approaches that can be used for assessment.
- An understanding of how to personalise provision to meet the learning needs of the full range of students.
- An awareness of current legal requirements regarding the safeguarding of children.

Skills:

- Be able to plan and teach challenging and well-organised lessons;
- Be able to use a range of teaching strategies and resources;
- An ability to provide constructive feedback to students on how to improve their attainment;
- The ability to implement a clear framework for classroom discipline;
- The desire to work as a team member.

Attributes:

- High expectations of students and a commitment to ensure they can achieve their full potential;
- Positive values, attributes and high standards of professional behaviour;
- Up to date knowledge and understanding of the professional duties of teachers;

- The ability to communicate effectively with children, young people, colleagues, parents and carers;
- A commitment to improving practice through appropriate professional development;
- The desire to act upon advice and feedback and be open to coaching and mentoring.

Employment Duties:

As set out in the current School Teachers' Pay and Conditions document, having due regard to all school policies.

This school and all its personnel are committed to safeguarding and promoting the welfare of children and young persons.

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children including:

- Motivation to work with children and young people;
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people;
- Emotional resilience in working with challenging behaviours;
- Attitudes to use of authority and maintaining discipline.

Particular Responsibilities:

1. To complete the tasks of the classroom teacher as set out in the above mentioned document.
2. To work with the Lead Teacher to ensure students are taught to the highest standard.
3. To undertake the duties of form tutor as directed by the Head of Year and appropriate managers.
4. To be aware of the current research on teacher effectiveness and professional qualities.
5. To be responsible for personal professional development according to the school policy.

Support for the school

1. Be aware of and comply with policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to an appropriate person.
2. To contribute to overall ethos, work and mission statement of the school.
3. To undertake broadly similar duties commensurate with the level of the post as required by the Headteacher.
4. Participate in the school's appraisal process.

The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job, and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

Your duties will be set out in the above job description, but please note that The Lenham School maintains the right to update your job description from time to time, to reflect changes in or to your job. You will be consulted about any proposed changes.