**Speech and Language Teaching Assistant**

**Duties and responsibilities**

To work under the supervision and guidance of the SENCo and class teachers to assist in the speech and language development of identified children.

**Key** **accountabilities**

**Supporting children and Teacher**

* Run a Speech and Language assessment programme to assess the needs of children in Early Years and KS1 (where necessary);
* Follow a Speech Programme for identified children;
* Follow a Language Programme for identified children (and groups of children);
* Work with the SENCo and class teacher to develop appropriate classroom support and resources for the identified children;
* Provide regular progress feedback to the class teachers;
* Work with other professionals, including outside agencies and specialist teachers, and follow their individual programmes, as necessary.

**Supporting the School**

* Support the aims, values and ethos of the school and be aware of school procedures and policies.
* Attend relevant in-service training and participate in professional development opportunities.
* Liaise, advise, and consult with other members of the team.
* As directed by the Headteacher, SENCo and/or class teacher, participate and supervise the child in off-site activities, playtime, and lunchtime to ensure the continued safety of the child.
* Such other duties as the Headteacher may from time to time require.

This job description describes in general terms the normal duties which the postholder will be expected to undertake. However, the job description or the duties contained therein may vary or be amended from time to time without changing the level of responsibility associated with this post.

**Signed: Postholder**

**Signed: Headteacher**

**Date:**