Laleham Gap School Person Specification

**Person Specification:** Teaching Assistant – Level 2

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

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|  | **CRITERIA** |
| **QUALIFICATIONS** | * Level 2 Diploma, GCSEs (or equivalent), including computing/ICT * Requires knowledge and procedures for supporting and leading learning activities in a specialist area. * Knowledge and skills supporting teaching and learning including knowledge of a specialist aspect of supporting learning and teaching or equivalent experience. |
| **EXPERIENCE** | * Successful relevant experience of working with children. |
| **SKILLS AND ABILITIES** | * Have necessary skills to manage and supervise whole class activities safely and be able to use a range of strategies to deal with pupil behaviour. * Good working knowledge of Microsoft Office. * Ability to use specialist equipment/materials and be able to demonstrate and assist others in their use. * Knowledge of computer programming languages (preferable). * Be able to devise and implement structured learning activities, under the direction of the teacher, and be able to evaluate their effectiveness and measure pupils’ progress, giving feedback as required. * Capacity to learn new computing skills. * Ability to relate well to children and adults, understanding their needs and being able to respond accordingly. * Good influencing skills to encourage pupils to interact with others and be socially responsible. |
| **KNOWLEDGE** | * Have good working knowledge of relevant policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality. |