Job Title: Breakfast Club Worker

Current Grade: KR3

**PURPOSE OF JOB**

To provide a safe, caring and stimulating environment for children.

To build links and work in partnership with parents, carers and professionals to promote the well being of the children.

**PRINCIPAL ACCOUNTABILITIES**

* Support the Supervisor in the planning of the daily activities of the Breakfast Club to ensure children’s needs are met and when required, supervise the safe escorting of children to ensure their wellbeing at all times
* Work with other staff to and provide healthy meals/snacks in order to promote healthy eating and maintain the Breakfast Club to an agreed standard of cleanliness and hygiene, before, during and at the end of each session, to ensure the well being of the children and staff.
* Advise the Breakfast Club Leader of any concerns e.g. regarding children, parents or the safety of equipment, preserving confidentiality as necessary, to ensure the wellbeing of the children and work within KCC Guidelines for Child Protection to ensure the wellbeing of the children.
* Support the Breakfast Club Lead in ensuring that high standards are maintained in the running of the club, including how the resources (staff, premises and equipment) are used to ensure the needs of the children are met and support the supervisor in ensuring that all records are maintained ensuring confidentiality of information.
* Support the Breakfast Club Lead in undertaking daily supervision of the Breakfast Club, developing and maintaining high standards throughout, in the absence of and as requested by the Breakfast Club orting Lead, to ensure the welfare of the children and, when required, supervise the safe escort of children to ensure their wellbeing at all times.
* With the other staff ensure that children, whilst in the Breakfast Club, have access to appropriate activities to support their physical, emotional, social and intellectual development giving consideration to families’ ethnic, cultural and linguistic backgrounds to ensure that the Breakfast Club’s Equal Opportunities policy to is adhered to.