

**Halling Primary School**

**Class Teacher Job Description**

**POST**: EYFS/KS1/KS2 Class Teacher

**PAY RANGE**: MPS

**Job Purpose** To teach pupils within the school and to carry out such other associated duties as are reasonably requested by the Assistant Headteacher/ Headteacher

 **The post holder is responsible for:**

* Establishing excellent teaching practice within the EYFS/KS1/KS2 class
* Establishing positive relationships with parent/carers and encouraging their participation in their child’s learning
* Leading the development of agreed curriculum areas

**Areas of Responsibility and Key Tasks:**

**Planning, Teaching and Class Management**

Teach allocated pupils by planning their teaching to achieve progression of learning through:

* identifying clear teaching objectives and specifying how they will be taught and assessed
* using a variety of teaching strategies which involve planned adult intervention, first-hand experience, outdoor learning, and talk as a vehicle for learning
* setting tasks which challenge pupils and ensure high levels of interest
* encouraging pupils to think and talk about their learning, develop self- control and independence, concentrate, and persevere, and listen attentively
* setting appropriate and demanding expectations
* setting clear targets, building on prior attainment
* identifying SEN or very able pupils
* providing clear structures for lessons maintaining pace, motivation and challenge
* making effective use of assessment and ensure coverage of programmes of study
* ensuring effective teaching and best use of available time
* maintaining discipline in accordance with the school's procedures and policies
* encouraging good practice regarding punctuality, behaviour, standards of work and homework
* ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
* evaluating own teaching critically to improve effectiveness
* ensuring the effective and efficient deployment of classroom support
* taking account of pupils' needs by providing structured learning
* opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy

**Monitoring, Assessment, Recording, Reporting**

* assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
* mark and monitor pupils' work and set targets for progress
* assess and record pupils' progress systematically and keep records
* check work is understood and completed, monitor strengths and

 weaknesses, inform planning and recognise the level at which the pupil is achieving

* prepare and present informative reports to parents/carers

**Whole School Responsibility**

* To be responsible for leading the development of agreed curriculum areas

**In summary:**

We welcome a passionate teacher who has the ability to teaching lessons that are “good” or better, consistently.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.