**Job Description**

Post: SEND Teaching Partner

Salary: KR 4 + SEND allowance

Hours: 32.5 per week

Contract: until July 2023

Responsible to: Inclusion Manager

Purpose of job

To provide support for children in receipt of High Needs Funding to ensure they make progress and access the curriculum.

Main Areas of Responsibility

* Work with the class teacher and Inclusion Manager to support the implementation of person-centred planning and targets for SEND pupils.
* Assist teachers in the delivery of lessons, providing support to individual pupils.
* Assist in the delivery of individual work programmes for specific pupils.
* Support the SENDCO and teachers in identifying the most effective teaching approaches

and resources for pupils with SEND.

* Liaise with appropriate external SEND or health professionals to ensure that advice on provision for individual SEND pupils is effectively implemented.
* Supervise and support SEND pupils ensuring their safety and access to learning.
* Establish good relationships with all pupils, acting as a role model and being aware of and responding appropriately to individual needs.
* Promote the inclusion and acceptance of all pupils.
* Help create and maintain an effective and exciting environment of learning.
* Keep the teachers/SENDCO informed about the progress and needs of pupils supported.
* Liaise with parents and external agencies if required.
* Work as part of a team to ensure that the wellbeing, behaviour and personal development of pupils enhances learning opportunities and life skills.

Other Duties and Responsibilities

* Any other duties that the SENDCO, teacher or member of the Senior Leadership team may, from time to time, ask the post holder to perform.
* Maintain confidentiality inside and outside the workplace.
* Be aware of and comply with policies and procedures relating to child protection, health, safety, security and confidentiality reporting all concerns to an appropriate person to ensure pupils’ wellbeing.
* Contribute to the overall work/aims of the school.
* Appreciate and support the role of colleagues and other professionals to enable the school to fulfil its development plans etc.
* Undertake training and other learning activities and attend relevant meetings (within contracted hours) as required to ensure own continuing professional development.

**Person specification**

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| Attributes | Description | Desirable |
| Qualifications, knowledge and training | Educated to GCSE Level standard or equivalent  Knowledge and understanding of pupils with social and emotional difficulties that may impact upon their behaviour  Ability to communicate effectively and clearly both verbally and in writing  Some knowledge of some of the social issues facing students from disadvantaged backgrounds  Knowledge of TA requirements and standards, relevant policies, codes of practice and legislation including safeguarding, behaviour management strategies | Knowledge of the National Curriculum  Knowledge and understanding of Picture Exchange Communication (PECS), Makaton or other forms of communication for SEND pupils  Knowledge and experience using Widget  Understanding of a range of learning barriers that may impact SEND pupils |
| Experience | 1 year experience working in a school/educational establishment  Experience working with SEND pupils in specialist/mainstream setting |
| Personal skills, abilities and qualities | Ability to respond calmly to behaviours SEND pupils may display as a result of their needs  Ability to take on board detailed knowledge from reading reports or liaising with other professionals to develop pupils learning, communication or other skills  Ability to work with pupils across the Primary age range  To build positive and collaborative relationships with a range of both academy based and external professionals  Understanding of principles of student development and learning processes  Ability to plan effective actions for pupils at risk of underachieving  Effective use of ICT to support learning  Well-developed interpersonal skills to be able to relate well to a wide range of people  Work constructively as part of a team whilst being able to  demonstrate initiative  Good communication skills  Have commitment to own personal and professional development  Commitment to equality and diversity  Ability to build and sustain professional standards, relationships and personal boundaries with children and young people  Emotional maturity and resilience in dealing with challenging behaviours  Commitment to maintaining high standards and expectations  Commitment to equality of opportunity, valuing diversity and the safeguarding and welfare of all students  Calm under pressure and able to adapt to change quickly |