



## **Hadlow Rural Community School**

### **Job Description**

<b>Post Title:</b>	<b>Animal Technician / Farm Manager</b>
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This job description may be amended at any time following discussion between the Headteacher and member of staff in the light of any changes in the requirements and priorities of the School and will be reviewed annually.

### **KEY RESPONSIBILITIES**

1. Adhering to the highest industry standards of animal husbandry and welfare and implementing changes to coincide with this.
2. Working responsibly, safely, and efficiently around animals, within a team or independently.
3. Observing the behaviour, health and security of animals and reporting any problems to the Line Manager.
4. Supporting and implementing animal enrichment programs on a regular basis.
5. Organising the provision and availability of equipment, animals and facilities required for learning sessions.
6. Exhibiting outstanding communication and demonstration skills to provide professional, fun and interactive sessions to students and supporting staff in offering sessions to the public in providing a service to the wider community.
7. Carrying out animal husbandry as needed, including over weekends and holidays, whenever required as instructed by the Line Manager.
8. Assisting the Head of Land-Based Studies with the developments of the practical provision in matters of estates, animal welfare, animal stocking and delivering services to the local community.

### **MAIN RESPONSIBILITIES**

1. Providing the day-to-day routine husbandry of the school animal stock, which includes cleaning out of accommodation and Land-based areas, provision of feeding and providing water, bedding, and daily health checks.
2. Maintaining any animal-related records.
3. Taking stock, including ordering of feeds and other resources.
4. Administering treatments to animals and carrying out preventative care methods as and when appropriate.
5. Ensuring excellent standards of sanitation, hygiene and cleanliness in all animal areas and associated storage and service areas.
6. Disposing of and maintain all waste from the animal areas in a correct manner.
7. Exercising, training, and handling of animal stock as appropriate and required.
8. Ensuring that all requirements and regulations relating to health and safety are always adhered to, including by learners and other staff members.
9. Providing technical assistance and advice as required when carrying out practical sessions.

10. Recruiting, training, and supervising volunteers for carrying out animal husbandry and ensuring animal welfare.
11. Ensuring that all policies, requirements and regulations relating to health and safety and animal welfare are always adhered to.
12. Assisting in the designing and running of interactive education sessions with schools and groups during weekdays.
13. Completing detailed records relating to routine animal care, reporting any abnormalities or problems to Line Manager as appropriate
14. Being flexible in supporting or carrying out animal operations.
15. Any other reasonable duties of a similar nature as required by the Line Manager

## GENERAL

1. Promotes and implement all school policies, particularly those which refer to health & safety, equality of opportunity and Safeguarding young people.
2. Develop effective working relationships internally and with external partners.
3. Undertakes other duties as may reasonably be required in the interests of the efficient functioning of the school.

This description is intended to provide guidance on the range of duties associated with the post. It is not intended to provide a full and exhaustive definition. It may be subject to modification and the post holder may be required to undertake additional duties as required by the Headteacher

## Signed and agreed:

Name:

Date:



**HADLOW RURAL  
COMMUNITY SCHOOL**

## Person Specification

<b>Post Title:</b>	<b>Animal Technician / Farm Manager</b>
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Qualifications	Essential	Desirable
Level 2 qualification in English and Maths or a willingness to achieve within a specified period.	✓	
Level 3 qualification in Animal Management or a similar subject	✓	
HND or Higher Education Degree in Animal Management, Animal Science, Zoology or similar		✓
Experience		

Proven practical experience of animal management for a range of livestock species	✓	
Experience of working with the public, demonstrating good principles of customer care.	✓	
Experience of working with learners in an educational environment		✓
Experience working in other areas of Land-Based studies i.e. countryside management		✓
<b>Skills and Knowledge</b>		
Make a positive contribution to the team	✓	
Sound administrative skills	✓	
The ability to communicate effectively orally and in writing.	✓	
Effective organisation skills and ability to work on own initiative and as part of a team	✓	
To follow rotas and working routines carefully and conscientiously	✓	
To work effectively unsupervised as well as part of a team	✓	
Be able to demonstrate initiative and a pro-active approach to completing tasks	✓	
Be reliable, have good time-keeping and attendance record and able to demonstrate supervisory skills and professionalism to the team and learners	✓	
<b>Other factors/ additional requirements</b>		
An understanding of safeguarding and a commitment to creating a safe learning environment an understanding of and commitment to safeguarding young people and vulnerable adults.	✓	
Motivation to work with children/young people/Vulnerable adults.	✓	
Ability to form and maintain appropriate relationships and personal boundaries with children and young people/vulnerable adults.	✓	
Clean Driving License	✓	
Estate maintenance tasks within Landbased		✓