

## PERSON SPECIFICATION

### Assistant Headteacher

	Essential	Desirable
<b>Qualifications and Training:</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>• NPQSL or other appropriate leadership qualification.</li> <li>• Further relevant professional studies, e.g. MA</li> <li>• Evidence of continuing professional development</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Qualified teacher with significant experience and exemplary practice in EYFS, KS1 and KS2.</li> <li>• Leadership experience at middle leader level.</li> <li>• Experience of monitoring the quality of teaching and learning.</li> <li>• Excellent whole school curriculum knowledge.</li> <li>• Experience of using assessment data to support whole school improvement.</li> <li>• Experience and commitment to delivering a 'creative' curriculum</li> <li>• Experience of school self-review – school improvement planning and evaluation.</li> <li>• Highly effective at delivering INSET and working alongside and supporting colleagues.</li> <li>• An up-to-date knowledge of child protection procedures and commitment to safeguarding pupils.</li> </ul>	<ul style="list-style-type: none"> <li>• Active membership of the school leadership team.</li> <li>• Leading an aspect of school improvement.</li> <li>• Working with Governors/Trustees.</li> </ul>
<b>Knowledge and Skills:</b>	<ul style="list-style-type: none"> <li>• The ability to lead, organise and motivate teams.</li> <li>• The experience and ability to deal positively with children and parents.</li> <li>• The ability to manage behaviour effectively.</li> <li>• A commitment to curriculum development and enrichment.</li> <li>• The ability to implement assessment for learning.</li> <li>• Evidence of involvement in assessment, targeting, recording and reporting.</li> <li>• Effective time management skills.</li> <li>• An ability to use ICT effectively both to support children's learning and to communicate and evaluate data.</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of current educational issues including wider reading and research</li> <li>• Able to multi-task and to effectively delegate tasks to others.</li> </ul>
<b>Personal Qualities &amp; Attributes:</b>	<ul style="list-style-type: none"> <li>• To have empathy with, and a sound understanding of, the Christian faith ethos, values and vision that underpin the school.</li> <li>• To be able to establish and develop positive relationships throughout the school</li> <li>• To be able to think strategically</li> <li>• To be able to work positively and sensitively with pupils and parents.</li> <li>• To have the motivation to constantly improve one's own practice and knowledge through self-evaluation and learning from others</li> <li>• To be flexible, positive and loyal to the school.</li> </ul>	<ul style="list-style-type: none"> <li>• Ambition for self and school improvement</li> <li>• A sense of humour and an ability to keep things in perspective</li> <li>• The ability to support and motivate colleagues</li> </ul>