

Job Description

Title: Class Teacher and Early Years/Key Stage One Lead

Name:

Salary: Teachers MPS/UPS Scale depending on exp

Grade: MPS/UPS + SEN + TLR3

Responsible to: Assistant Headteacher Primary &
Senior Assistant Headteacher

Accountable to: Headteacher

Purpose of the Job

- To take responsibility for a class group in Key Stage One and the outcome of all pupils throughout the Early Years and Key Stage One department.
- To demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching.
- To act as subject co-ordinator within curriculum teams and to take responsibility for teaching and learning liaising with other subject leaders throughout The Cedar Federation.
- To co-ordinate the subject and policy in order to promote effective teaching and learning for all pupils.
- To safeguard pupils in accordance with statutory policies.
- To lead by example in respect of professional conduct and inter-personal relationships to ensure the wellbeing of pupils and staff.
- To contribute to substantial and sustained school improvement.
- To ensure the development of The Cedar Federation enabling both schools to provide effective support to each other, developing the best possible provision leading to positive outcomes for all pupils.
- The main duties and responsibilities outlined are to be undertaken in accordance with the provision of the current School Teachers' Pay and Conditions document.
- Teachers Standards apply to all teachers regardless of their career stage.

Reporting to: 1. Headteacher
2. Senior Assistant Headteachers
3. Assistant Headteacher for Primary

Key tasks

1. To ensure the best outcomes for all pupils
2. To deliver high quality education
3. To secure pupils' personal development, behaviour and wellbeing
4. To sustain an effective Key Stage team
5. Provide support and training to teaching staff

Main duties and responsibilities (Accountabilities):

1. Sustain effective teaching to ensure the learning and progress of all pupils.
2. Model classroom practice and provide support and guidance to colleagues in selecting the most appropriate teaching and learning methods and resources for pupils.
3. Ensure delivery of a high quality curriculum characterised by good learning and teaching, enthusiastic involvement and a sense of purpose and enjoyment from staff and pupils
4. Ensure high quality performance of pupils from their starting points, evidenced by positive and improving progress data, within a positive climate for learning
5. Monitor and improve the quality of teaching leading to improved rates of pupil progress.
6. Develop an annual improvement and development action plan.

7. Ensure that there is high quality continuous professional development evidenced by effective staff induction, individual development appropriate to the needs of staff and the curriculum area
8. Provide high quality, creative cross curricular input within the whole school curriculum
9. Provide clear evidence of effective contributions to whole school improvement and development
10. Provide quality information and support to parents/carers to enhance pupils inclusive learning
11. Create and maintain a staff team at the leading edge of developments at local, regional and national level
12. Provide an outstanding personal and professional role model for all staff in line with the Teachers Standards.
13. To take part in self-evaluation and performance management processes that will provide the evidence to support these accountabilities as well as the data the school will require for school self-evaluation purposes.
14. Be a reflective practitioner taking account of the school's strategic vision.
15. Contribute to substantial and sustained school development by:
 - Leading team meetings to explain developments and initiatives
 - Introducing changes to current practice based on research
 - Monitoring and evaluation documentation for subjects or specialisms
 - Delivering professional development opportunities to teachers, teaching assistants, parents and Governors
 - Data analysis and evaluation of pupils' progress
 - Reading/research used to inform teaching and learning
 - Keep up to date with specialist knowledge and developments e.g. research, courses at local and national level, to enhance teaching and learning opportunities
16. Provide support and training to teachers to enable them to become more effective, ensuring continuity and progression throughout the Early Years and Key Stage One Department.
17. Identify pupils who require additional interventions and ensure appropriate programmes are in place for them.
18. To adhere to, and to contribute towards the School Plan Priorities for the current academic year.

Scope for Impact:

- Improve the quality of teaching and learning for all pupils.
- Increase rates of pupil progress and raise pupils' achievements.
- Improve teaching staff's subject knowledge across the Early Years and Key Stage One Department.
- Maintain and consistently model Teacher Standards

"Only the best for Ifield School"

Ifield School aims to provide an outstanding and supportive learning environment; one which allows everyone to achieve their very best, with high self-esteem and respect for others in the community, so that they are able to take their place in society with confidence and pride.

The Job Description may be reviewed at the end of the Academic Year or earlier if necessary. In addition, it may be amended at any time after consultation with you.

Signed:	Signed:
Headteacher: Mrs Maddie Arnold-Jones	Name:
Date:	Date: