



Chilton Primary School – English Lead Person Specification and role outline

Essential	Desirable
Knowledge, Skills and Understanding	
Understanding of systematic teaching of Early Reading and Phonics.	Demonstrable teaching experience of Early Reading and phonics. Read, Write Inc. trained.
Knowledge and understanding of the primary English curriculum	Knowledge and understanding of EYFS curriculum
Knowledge of Accelerated Reader	Prior experience using Accelerated Reader
Excellent teaching skills – particularly in reading and writing	Use of ‘The Power of Reading Project’ curriculum / resources
Understanding of end of Key Stage expectations (Years R, 2 and 6)	Experience of statutory moderation
Skill in developing challenge in English across the school	Extensive knowledge of excellent children’s literature
Knowledge of using data to inform decision making	Experience of managing challenging conversations with colleagues
Experience of supporting colleagues	Coaching and mentoring training
Personal Attributes	
Collaborative and a team player but able to lead when necessary	
Calm and approachable but also assertive	
Determined and committed to improving outcomes for all children	
A good sense of humour – we don’t take ourselves too seriously at Chilton!	
Willingness to learn	

Responsibilities:
<ul style="list-style-type: none"> • Working with Senior Leaders to ensure that the teaching and learning of English across the school is excellent • Working with Senior Leaders to ensure that children’s outcomes are of a high quality <ul style="list-style-type: none"> • Working with teachers to develop practice. E.g. through team teaching, coaching, more formal monitoring and planning support • Monitoring of Accelerated Reader and support for teachers and children to use the system effectively <ul style="list-style-type: none"> • Use of data analysis to inform strategic planning and decision making • Working alongside Senior Leaders to support teachers to implement appropriate support strategies and interventions for children <ul style="list-style-type: none"> • Attending and contributing to Wider leadership team meetings <ul style="list-style-type: none"> • Taking wider leadership team duties (e.g. lunch duty) • Supporting and working with other Viking leaders to develop teaching and learning across the Trust <ul style="list-style-type: none"> • Supporting teachers to accurately assess and moderate teacher assessment judgements • Supporting Year 2 and 6 teachers to prepare for statutory assessment and moderation <ul style="list-style-type: none"> • Gathering pupil voice to inform strategic planning <ul style="list-style-type: none"> • Reporting to governors (once per year) • Use of wider reading and research to inform strategic planning to develop Teaching and Learning