

Job description - Deputy Headteacher

Line manager:	Headteacher
Line manager of:	To be agreed on appointment
Core purpose:	The Deputy Headteacher will assist the Headteacher in leading the strategic direction of the school. They will provide the highest standards of leadership and management to ensure excellence in all areas of King Ethelbert School, inspiring staff and students to be happy, confident and successful.

Main responsibilities:

Strategic development and vision:

- Support the Headteacher in devising and implementing a clear strategic vision for an excellent school.
- Have a thorough understanding of the current education landscape.
- Have the highest expectations and standards of our students and staff. Be able to communicate and monitor that these are consistent across the school.
- Have up-to-date knowledge of the latest Ofsted framework and requirements.
- Lead on assigned sections of the King Ethelbert School 3-year vision and SIP.
- Deputise in the Headteacher's absence and support the Headteacher in leading the school day-to-day.
- Work effectively with the Headteacher, Trust, Governors, local schools and other partners as appropriate.

Student outcomes:

- Ensure there is a continuous focus on teaching and learning as the school's priority.
- Ensure assessment information is used effectively to raise standards across the school, as part of an analytical and diagnostic assessment system.
- Regularly quality assure the student tracking systems across the school.
- Have an oversight of the performance of all key groups.
- Motivate and inspire students and staff to secure the best possible outcomes.
- Evaluate the school's performance in relation to its targets and use this information to adapt the school's focus in line with findings.

Curriculum development:

- Lead the implementation of a curriculum that ensures students gain the knowledge and skills necessary at each stage.
- To take a lead role in the design of a broad, balanced and relevant curriculum for students, in accordance with the aims of the school.
- To keep abreast of national developments. To adapt and evolve to curriculum development and initiatives at national, regional and local levels.
- Ensure the school's curriculum intent is reflected and implemented across the school.

Leading and developing staff:

- Promote a safeguarding culture across our school.
- Play a lead role in the King Ethelbert School Quality Assurance process, ensuring there is an ongoing approach of self-evaluation and improvement.
- Lead and develop the wider leadership team to increase capacity and quality of leadership across the school.
- Promote the school ASPIRE values so that all members of the school community have the highest expectations and aspirations for themselves and others.
- Build positive and respectful relationships across the school community.
- Maximise the performance of staff to improve the quality of education provided and standards achieved, through a mix of support and accountability.
- Create and maintain positive working relationships among all members of the King Ethelbert School community.
- Contribute to an effective and rigorous appraisal system.

Community involvement:

- Model, lead and encourage collaboration across the Coastal Academies Trust.
- Promote the school to take lead roles in external professional bodies, maintaining the positive reputation of the school.
- Create opportunities to engage with the local community.
- Attend Governors' or Trust meetings, evening and special events when required.

