



## Kent County Council

### Job Description: Intervention and Play Coordinator

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<b>School:</b>	<b>Langafel Primary School</b>
<b>Grade:</b>	<b>Kent Range 6</b>
<b>Responsible to:</b>	<b>Deputy Headteacher Inclusion</b>

#### **Purpose of the Job:**

To coordinate and facilitate a nurturing intervention room, where staff will deliver focused and targeted interventions on an individual or group basis to support children with complex educational and/or social, emotional and mental health needs. The children will all be working at an early- years and KS1 level. The role will include the mentoring of staff to support children to develop effective communication systems, emotional and sensory regulation and/or specific learning provision. The aim will be to support with the child's personalised targets, addressing barriers to learning and working together as a team to help the child to feel happy and safe in school and to achieve their full potential. The intervention and play coordinator will also take a lead role in our new outdoor play and learning programme (OPAL).

#### **Key duties and responsibilities:**

1. Liaise with AEN team, teaching and support staff and other agencies to identify students in need of support.
2. Agree appropriate strategies and interventions with teaching staff. Timetable and mentor support staff in the delivery of specific interventions as appropriate to the child.
3. Follow and support our nurturing approach to working with children which encompasses Thrive techniques and positive behaviour management (in line with PROACT SCIPr).
4. Contribute to the plan, do and review cycle for individual children. Monitor and evaluate the effectiveness of support strategies and interventions.
5. Develop a mentoring relationship with targeted children either on a 1:1 or group basis to support with well-being, resilience and motivation.
6. Work as part of a team to develop OPAL (outdoor play and learning programme) at lunchtimes. Giving children the opportunities to further develop their social interaction, play skills, gross and fine motor skills and to further benefit from our extensive natural environment.
7. Support individual children in the transition between phases within school, the integration of new students to the school and the reintegration of students who have been out of school.
8. Maintain accurate records and share information with colleagues as appropriate and refer children on to appropriate professionals when required.
9. Develop and maintain an appropriate nurture and learning environment to meet the needs of the children.
10. Comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

**The duties above are neither exclusive nor exhaustive and the post holder may be required by the Head Teacher/Deputy Headteacher to carry out appropriate duties within the context of the job, skills and grade.**



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### Person Specification: Intervention and Play Coordinator

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	<b>CRITERIA</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Knowledge and skills equivalent to national qualifications level 3.</li><li>• HLTA qualification or equivalent</li><li>• SEND qualifications desirable</li></ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• Previous experience of working with children with in early-years and KS1</li><li>• Previous experience working in a Nurture or SEND setting would be advantageous</li><li>• Knowledge and understanding of the delivery of effective interventions to support children with social, emotional and mental health needs and/or learning difficulties</li><li>• Experience of working as part of a team and supporting other staff</li><li>• Experience of outdoor play and learning and/or forest schools</li></ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"><li>• Ability to build rapport, engage and motivate others</li><li>• Good interpersonal and excellent communication, listening and observation skills</li><li>• Ability to deal with difficult/sensitive situations</li><li>• Ability to manage confidential information</li><li>• Organisational abilities and accurate record keeping skills</li><li>• Ability to work without immediate supervision within the boundaries of the role</li></ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"><li>• Sound knowledge and understanding of child pedagogy and development.</li><li>• Knowledge and understanding of nurture and supporting children's well-being</li><li>• Good knowledge and understanding of SEND (including autism)</li><li>• Knowledge and understanding of barriers to learning</li><li>• Demonstrate an understanding of confidentiality and safeguarding / child protection issues in a school setting</li><li>• Knowledge of coaching / mentoring strategies</li></ul>