



Parkwood Hall
CO-OPERATIVE ACADEMY

SITE ASSISTANT VACANCY

NJC Scale 4 point 7-11 (£22,369 to £24,054) plus Outer Fringe Allowance of £663
36 hours a week, all year round

Are you:

Conscientious and focused

Energetic, enthusiastic and hard working

Passionate about working around pupils who have special needs

Committed to working collaboratively as part of a multidisciplinary team

Confident in dealing with children who may sometimes display challenging behaviours

Parkwood Hall is a residential and day school for pupils aged 8-19 years with moderate to severe learning difficulties and other complex needs including autism and language difficulties. We are passionate about our Co-operative values of self-help, self-responsibility, democracy, equality, equity and solidarity.

Parkwood Hall aims to provide an outstanding and supportive learning environment which challenges students to achieve success. The core learning values, which are at the centre of the curriculum, focus upon developing the student's resilience and ability to make informed life choices.

We are currently looking to recruit an exceptional Site Assistant to support the Site manager in the estate management programme for the trust including premises, facilities, health and safety, contract management and capital works.

As well as run the school minibus trips for the pupils as needed to meet curriculum needs, approximately 20% of working hours.

In return, we offer a supportive team, employer who invests in training and development, health cash benefit which offers a great range of alternative therapies, discounted gym membership, free hot drinks, a recently refurbished comfortable staff room, LGPS pension scheme, free parking and based at a beautiful Victorian building.

Application forms and further information can be requested from contact@parkwoodhall.co.uk **Please note that CVs alone cannot be accepted.**

Parkwood Hall Co-operative Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our Candidate Privacy notice can be found on our website.

We welcome applicants from underrepresented groups including ethnicity, gender, transgender, age, disability, sexual orientation, or religion.

This position is exempt from the Rehabilitation of Offenders Act 1974 and an enhanced DBS Disclosure is required.

Closing date: Midnight 20th January 2022

Interviews on: W/C Commencing 23rd January 2022

Growth through personal and social learning

Parkwood Hall Co-operative Academy, Beechenlea Lane, Swanley, Kent, BR8 8DR. t: 01322 664441 www.parkwoodhall.co.uk