

Viking Academy Trust



Person Specification

Position: Senior Teaching Assistant

Name of Member of Staff:

Member of Staff:

Date:

Executive Headteacher: *Mjenni* **Date:**

PERSON SPECIFICATION: Senior Teaching Assistant

“Empowering children through education: One Childhood One Chance”

Viking Academy Trust Base School:	UPTON JUNIOR SCHOOL
Job Title:	SENIOR TEACHING ASSISTANT
Line Manager:	HEAD OF SCHOOL
Pay Range:	KENT RANGE 6

Person Specification

	Essential
Qualifications and Training	<p>Excellent maths and English skills, GCSE grade A-C or equivalent</p> <p>Meet HLTA standards or equivalent.</p>
Knowledge and Experience	<p>Proven successful experience of working with children in an educational setting.</p> <p>Understanding of child development.</p> <p>Working knowledge of the National Curriculum.</p> <p>Excellent ICT skills to effectively support and advance learning.</p> <p>A good understanding of safeguarding in education.</p>
Skills and Abilities	<p>Good communication skills.</p> <p>Good interpersonal skills.</p> <p>Have the ability to deploy behaviour strategies – particularly for children with additional needs.</p> <p>Good time management and organisational skills.</p> <p>Ability to embrace new initiatives and manage change effectively.</p> <p>Able to form, relate and maintain appropriate professional relationships and boundaries with children and parents.</p>
Personal Qualities	<p>A firm commitment to the principles of an INCLUSIVE education.</p> <p>Excellent listening skills and the ability to provide instructions clearly to others.</p>

	<p>Able to organise and deliver classroom activities.</p> <p>Well organised and practical.</p> <p>Calm under pressure.</p> <p>Adaptable and flexible approach to work.</p> <p>The ability to maintain and develop good and sensitive personal relationships with all stakeholders – children, families, staff and governors.</p> <p>High expectations of themselves and of others.</p> <p>A positive, caring attitude</p> <p>Confidential and professional</p> <p>Prepared to undergo further training appropriate to the post.</p> <p>Above all else, you need to like children, to want the very best for them & be prepared to put their needs first.</p>
--	--

