



JOB DESCRIPTION – School Crossing Patrol

TITLE:
School Crossing Patrol

HOURS:
08.15 – 09.00
14.45 – 15.30
Term Time only

Time are dependent on school arrival
and dismissal times

GRADE:
Pro-Rata of Kent Range 3

REPORTS TO:
Assistant Headteacher

MAIN PURPOSE OF THE JOB

To ensure the safety of pedestrians crossing the road at a designated School Crossing Patrol site between specified times of day. To ensure that traffic flows are not unnecessarily hindered whilst performing these duties.

SUMMARY OF RESPONSIBILITIES AND DUTIES

- To safely perform the operation of a School Crossing Patrol according to Kent County Councils' policies and procedures; including all Health and Safety and Child Safeguarding procedures.
- To correctly use the uniform and equipment, in accordance with the legal requirement, to ensure the safety of themselves, pedestrians, and drivers, including hazard warning lights where provided.
- Maintain control over pedestrians who are awaiting instructions to cross the road at a designated school crossing site, ensuring that they do not enter the road before traffic has been halted.
- To ensure that pedestrians are safely on the footway before indicating to traffic to proceed.
- Report any problems with the operation of the patrol and/or the highway environment that may be deemed a risk to the safe operation of the School Crossing Patrol e.g. vegetation, potholes and obstructions (including temporary road works).
- Monitor any incidents and inappropriate behaviour at the site, reporting any issues as per Kent County Council's policy and procedures.

This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.