

JOB DESCRIPTION

Job Title:	Learning Mentor
Grade:	
School / Department:	Valley Park School
Base:	Valley Park School
Hours:	37 hours per week, 186 days per academic year
Reports to:	Head of SEN and Disability Department
Accountable to:	Deputy Headteacher

1. Job Summary

This is an exciting opportunity to join a well-established and experienced SEND team to provide individualised support to key students with SEND to help them to effectively access learning across the curriculum and make progress with personalised SEN Outcomes and provision targets.

If you are passionate about working as part of a dynamic and supportive team to contribute to the implementation of key strategies to support students with SEND, then we would love to hear from you.

The role will include working with key students with a range of SEND, which may include students with Visual Impairments, Physical Disabilities, Learning Difficulties (including for students who require access to a primary curriculum), Speech, Language and Communication Needs, Autism and Social, Emotional and Mental Health needs.

This is an opportunity to bring existing skills and expertise to support the ongoing development of practice and support in particular areas of SEND, as well as benefit from further professional development as part of the expert team to support your continued development of effective ways to identify and remove barriers to learning for students with a range of different special educational needs.

We would love to hear from you if you have experience of working effectively to support students with any of the different areas of need listed above, and would be very interested in hearing from people with both primary and secondary school experiences.

a. Particular Responsibilities:

- Develop a 1:1 mentoring relationship with students identified as needing support.
- Develop and provide personalised learning support as needed across the curriculum to support individuals or identified groups of students.
- Contribute to devising, implementing and evaluating individual student SEN Support Plans and EHCP Provision Plans action plans to enable students to access learning activities and raise achievement.
- Attend lessons with students to support them in the classroom as necessary.

- Assist students to increase their knowledge, understanding and skills across the curriculum
- Liaise with the Head of SEN and Disability Department, HOY & SENCO to identify students where there are barriers to learning.
- Develop strategies for identified target groups and individuals as agreed with the Head of SEN and Disability Department, HOY & SENCO.
- Support individual students in developing strategies to develop their study skills, organisation and revision techniques.
- Assist students with their homework, coursework, organisational skills etc. in order to provide additional support.
- Raise student self-esteem by showing interest not only in their work but also in their general well-being
- Deliver and use a range of specific SEN assessments to gain further understanding about a student's strengths and difficulties.
- Support with the development and ongoing maintenance of the SEN Resource Centre- developing and filing appropriate resources; keeping up to date records of support given and the impact of it.

2. Key Working Relationships

- Head of SEN and Disability Department
- SEN and Disability Department team

3. Key Result Areas

a. Data Protection

- Work within the requirements of Data Protection at all times

b. Safeguarding

- The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

c. Equality and Diversity

- The Trust is committed to valuing diversity in employment, service delivery practices and its general environment. An expectation of all leadership posts within the Trust is that each individual will take responsibility for promoting inclusive and accessible service provision, staff development and a culture that values and respects difference.

4. Statement

Evaluate and improve own practice and take responsibility for personal professional development.



The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job, and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

Your duties will be set out in the above job description, but please note that Valley Invicta Academies Trust maintains the right to update your job description from time to time, to reflect changes in or to your job. You will be consulted about any proposed changes.

Signed: Date: