



Learning Tutor - Job description

We are looking for Learning Tutors to join Hugh Christie School to support our students both in and outside of lessons.

Learning Tutors are responsible for helping students consolidate previous learning, understanding new concepts and completing assignments. Learning Tutors will prepare sessions by studying lesson plans, reviewing the curriculum in detail to understand the topic they will be teaching / supporting and providing additional resources if needed during a session.

Ultimately, you will work directly with students to assist them in gaining a better understanding of concepts taught in the classroom. You will also communicate with teachers to track progress.

Tutor responsibilities include:

- Assisting small groups of students (maximum of three) within their class to support them with their learning, help them access the curriculum and make better progress
- Provide tutoring outside of lessons to help students (maximum of three) better understand key concepts, especially those learned in the classroom that they have missed or have not grasped
- To liaise with the class teacher to ensure that the tutoring supports the needs of the students being tutored.
- To plan the tutoring or in class support sessions.

- To prepare scaffolded resources to support pupils with the planned tutoring or in class activities where appropriate.
- To gather feedback from students (in a range of different ways) to assess the impact of the tutoring or in class support provided.
- To provide ongoing feedback to the Line Leader to inform them of the tutoring provided, student engagement and impact.

Responsibilities

- Contribute to student learning, growth and advancement
- Demonstrate confidence in the subject you are tutoring (you should be educated at A Level or an equivalence in the subject being tutored)
- Maintain a growth mind set toward student learning and teaching practice
- Facilitate problem-solving with a curious mind and critical thinking skills
- Collaborate effectively with staff and the school to increase student performance

Requirements and skills

- Determination to support students to make progress
- Patient, flexible, positive, consistent, dependable and cooperative with a sense of humour
- Whilst hours per week are negotiable, we do need a minimum of a 15 week commitment to see through a package of support.
- Appropriate qualifications in the subjects being tutored