



JOB DESCRIPTION FOR FOREST SCHOOL TEACHING ASSISTANT WITH LUNCHTIME SUPERVISION – FULL TIME (Starting January 2023)

Job Purpose

Support the Forest School Lead in planning and delivering inspirational Forest School sessions, within a dedicated area, to give our children access to the full benefits of outdoor life, nature and child led activities.

Job Context

The Forest School TA will be expected to work effectively with individual pupils and/or small groups under the direction and supervision of the Forest School Lead. They will contribute to, and need to demonstrate skills in, planning, monitoring, assessment and class management. The Forest School TA would also be expected to work as part of the school team and contribute to plans to ensure the school meets its aims.

The post holder must work within relevant policies, codes of practice and legislation reporting any concerns to the relevant person. The post holder must have good communication skills, to be able to inform, persuade, inspire and motivate pupils and provide other feedback to other professionals and parents as required.

Accountabilities

Teaching and learning

1. Assist in the educational and social development of pupils under the direction and guidance of the Head Teacher, SLT, SENCo, Class Teachers and the Forest School Lead
2. Assist in the implementation of provision maps for the children and help monitor their progress
3. Provide support for individual students to enable them to fully participate in activities
4. Support children with emotional or behavioural problems and help develop their social skills
5. Be aware of and comply with policies and procedures relating to child protection, health and safety, security and confidentiality reporting all concerns to an appropriate person to ensure pupils' wellbeing
6. Contribute to the overall work / aims of the school and appreciate and support the role of colleagues and other professionals to enable the school to fulfil its development plans

Administrative duties

1. Prepare and present displays of children's work
2. Support class teachers in photocopying and other tasks in order to support teaching
3. Undertake other duties from time to time as the Head Teacher requires

Standards and quality assurance

1. Support the aims and ethos of the school
2. Attend team and staff meetings
3. Undertake professional duties that may be reasonably assigned by the Head Teacher

4. Be proactive in matters relating to health and safety
5. Be flexible and go where needed as part of a team

Lunchtime Supervision – Playground (30 minutes per day)

1. Help in setting out and packing away the various games and activities as instructed
2. Assist and support the children in actively participating in the activities
3. Notify the class teacher / teaching assistant of any child not participating or excluded on a regular basis
4. Provide feedback to the PE Manager and Senior Midday Supervisor on the success or otherwise of the different activities and if any resources need replacing

Competencies

Challenge and support – expresses positive expectations

Creating trust – actively contributes

Flexibility – keeps an open mind

Initiative – seizes opportunities and sorts out problems

Managing pupils – gets pupils on task/keep pupils informed

Respect for others – listens/values others

Team working – helps and supports others/shares information