**Job Description**

**Job title:** Construction Multi Skills Lecturer

**Responsible to:** College Principal

**Date:** September 2022

# Purpose:

To lead, teach and assess on our Construction Multi Skills programme, including Carpentry, Brickwork, Fabrication & Welding and Heating and Plumbing from foundation level and up. To provide a high-quality learning experience for our post 16 learners with complex learning needs.

# Duties and responsibilities:

* To train and engage learners on a range of topics and tasks relevant to the awarding body as well as the curriculum area.
* To direct learners actively towards safe industrial working practices where appropriate
* To conduct demonstrations and supervise practical work to reinforce learning.
* To assess learners’ work
* Establish and maintain safe working practices and a clean and safe working environment in accordance with health and safety legislation.
* To participate in the maintenance and promotion of close links with employers
* To produce Schemes of Work and Lesson plans and where appropriate course syllabus
* Provide individual learning plans and provide support for learners in line with the requirements of the course.
* Act as academic and pastoral tutor to learners
* To promote equal opportunities within the area

# Specific duties:

* Prepare learning materials appropriate to the curriculum.
* Carry out workshop assessments.
* To motivate and support learners.
* To deliver individual as well as group tutorials
* To evaluate learners’ performance and progression
* To participate in the interviewing, advice, and guidance, and enrolling of learners
* Maintain a designated working area, ensuring Health and Safety and COSHH regulations are followed in conjunction with all Health and Safety policies
* Control the workshop, tools and equipment as required to meet education and training needs.
* To carry out work placement assessments
* To manage learning programmes
* To work with learners in a flexible learning environment
* To develop professional skills through appropriate activities including attendance at relevant training events

# Person Specification – Motor Vehicle Technology Lecturer

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| **1** | **QUALIFICATIONS** |  |
| A | A Certificate in Education, or an appropriate Teaching Qualification or Assessor Awards | **E** |
| B | A Specialist Qualification in subject area across all levels | **E** |

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| **2** | **EXPERIENCE** |  |
| A | Evidence of successful teaching and industry experience within the appropriate context | **E** |
| B | Experience of assessing learners. | **E** |

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| **3** | **ABILITIES/SKILLS** |  |
| A | Teaching skills to work successfully with learners of varied ages, backgrounds and abilities including evidence of suitability to work with vulnerable children and young adults. | **E** |
| B | Ability to teach in the subject areas covered by the post. | **E** |
| C | Ability to use ICT/e-learning successfully to deliver a high-quality teaching and learning experience. | **D** |
| D | A current knowledge of the procedure and techniques in subject area | **E** |
| E | Working knowledge of Health and Safety legislation | **E** |
| F | Ability to motivate, encourage and support learners. | **E** |
| G | Ability to work without direct supervision and able to develop own skills. | **E** |

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| **4** | **KNOWLEDGE** |  |
| A | Sound knowledge of safeguarding and confidentiality in an educational setting | **E** |
| B | A good awareness of specific learning difficulties | **E** |
| C | Basic Skills – Math’s & English Level 2 equivalent to GCSE grade C or above | **D** |
| D | Assessors Awards (or willingness to work towards) | **E** |
| E | Knowledge of GDPR protocols | **D** |
| F | An understanding of educational policies and procedures | **D** |

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|  | **OTHER** |  |
| A | Commitment, loyalty to College’s vision | **E** |
| B | Ambition and drive to support the College’s development. | **E** |
| C | Self-motivated | **D** |
| D | Current driving licence | **D** |

***E*** *– Essential -* ***D*** *- Desirable*