JOB ROLE: Qualified Teacher – With Teaching and Learning Responsibilities.

CONTRACT HOURS: **1.0 FTE**

**SALARY: Academy Teaching Pay Scales**

RESPONSIBLE TO: **Head of City & Coastal College**

### GENERAL RESPONSIBILITIES:

* Teach students referred by partnership schools, covering both vocational and academic subject areas, identify and address the educational, social and emotional needs of students.
* Provide pastoral support for City & Costal College students in the school and have responsibility for health and safety issues affecting all students.
* Be responsible for planning and monitoring the learning of students in the school. To assess, monitor and track pupil progress and ensure that regular educational reports are produced as required by City & Coastal College Leadership Team, including those relating to SEN annual reviews, examination entry, ILP’s and student progress.
* To plan prepare and deliver Schemes of Work and Lesson plans, in line with qualification specifications, School Local Authority and OFSTED requirements.
* Assist the Head of City & Coastal College and colleagues in the development of an innovative curriculum programme to encourage KS4/KS3 students in danger of disengagement. Become involved in training and curriculum innovation links with local schools and colleges.
* To liaise and work closely with local schools, other external agencies and training providers to provide a holistic education to at risk pupils.
* Equal Opportunities: carry out responsibilities in accordance with The Canterbury Academy’s Equal Opportunities Policy.
* To operate at all times in accordance with Teachers Terms and Conditions.
* To work with the school to develop outstanding teaching practice.
* To effectively manage pupil behaviour in line with the school ethos and behaviour policy.
* Undertake any other reasonable duties which are commensurate with post and grade, as directed by the Head of Centre.
* Cover for absent colleagues as is reasonable, fair and equitable.

**PERSON SPECIFICATION**

* Experience of teaching in vocational and academic subjects to a high standard.
* Experience of working with Key Stage 4/3 pupils with emotional and behavioural difficulties in Alternative Curriculum settings and producing appropriate outcomes.
* Possession of a recognised teaching qualification or a willingness to undertake appropriate training in the first year of employment together with an in-depth knowledge of the informal and formal education of children and young people.
* Evidence of development of new curriculum materials to engage young people.
* Knowledge of appropriate forms of accreditation for KS4/KS3 pupils.
* A commitment to curriculum innovation and outstanding teaching practice.
* Excellent written and verbal communication skills and an ability to work effectively with schools, parents, young people and other agencies.
* Experience of working effectively with teams of teachers and support workers in educational settings.
* Ability to travel in a timely manner.

Any task as directed by the Head of City & Coastal College representative who is legal and reasonable.

**Appraisal**

* To take responsibility for their own professional development and the appraisal process.
* To maintain a professional portfolio.

**Continued professional development**

* To identify areas for further development and engage fully in the CPD programme of The Canterbury Academy.

### HEALTH & SAFETY RESPONSIBILITIES:

You must abide by the Academy Health & Safety Policy and to implement that policy with regard to the general duties placed upon every one engaged in the Campus. Compliance to Campus Regulations, Health & Safety Regulations and Fire Regulations.

To partake in any Health & Safety training relevant to the job role.

**SAFEGUARDING:**

All appointments are subject to you obtaining a current enhanced disclosure and that the information revealed does not prevent or make you unsuitable to work with children as determined by the Executive Principal and/or Chair of Directors. A satisfactory DBS disclosure must be presented to the school before your employment can commence.

### An annual review of this job description and allocation of particular responsibilities will take place as part of the Appraisal Process.