

**CHARLTON CE PRIMARY SCHOOL**  
**PERSON SPECIFICATION**  
**Teaching Assistant**

Post Requirement	Criteria
<b>Qualifications and experience</b>	<p><b>The candidate must have:</b></p> <ul style="list-style-type: none"> <li>• Recent teaching assistant experience in a primary school</li> <li>• Speech and language experience desirable</li> <li>• Good maths, English and communication skills</li> <li>• GCSE Grades A-C in both English and maths</li> </ul>
<b>Knowledge and key skills</b>	<p><b>The candidate should:</b></p> <ul style="list-style-type: none"> <li>• Have a working knowledge of child development</li> <li>• Be able to effectively support and assist children to develop their self-esteem and confidence</li> <li>• Be able to communicate effectively with a wide range of people</li> <li>• Be able to use ICT to support learning</li> <li>• Have a general understanding of National Curriculum and other basic learning programmes and strategies</li> <li>• Be organised and efficient with paperwork and filing</li> </ul>
<b>Professional and personal qualities</b>	<p><b>The candidate should:</b></p> <ul style="list-style-type: none"> <li>• Have an ability to relate well to both children and adults</li> <li>• Be committed to working constructively as part of a team, understanding classroom roles and responsibilities</li> <li>• Be in sympathy with Christian ethos of the school</li> <li>• Display enthusiasm, patience and flexibility in the post</li> <li>• Be committed to the implementation of the school's equal opportunity policy</li> <li>• Be willing to undertake additional training/staff development as appropriate</li> <li>• Have an ability to reflect on your own professional practice</li> </ul>