**Ditton C of E Junior School**

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**Person Specification**

**Learning Mentor**

The successful candidate will have:

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|  | Essential | Desirable |
| **Qualifications** |  |  |
| Relevant training for working with young people aged between 7-11. | √ |  |
| NVQ accreditation in a relevant subject or area. |  | √ |
| **Experience** |  |  |
| Experience of working with young people aged 7-11. | √ |  |
| Proven track record of successfully working with disaffected children. | √ |  |
| Experience of working in a primary school. |  | √ |
| **Skills / Abilities / Knowledge** |  |  |
| An ability to communicate effectively with pupils, parents and multi agencies. | √ |  |
| An ability to work autonomously and as part of a team. | √ |  |
| Good organisation, time management, communication and interpersonal skills. | √ |  |
| Good research and planning skills. | √ |  |
| Knowledge of the main aspects of the organisation of primary schools. |  | √ |
| Knowledge of the principles involved in giving advice and guidance to young people including the place of confidentiality and sharing information. | √ |  |
| Knowledge of the rights and responsibilities of parents. |  | √ |
| The ability to liaise with and gain the confidence of all school staff. | √ |  |
| A clear understanding of the factors which lead to educational disaffection in children. | √ |  |
| Knowledge and understanding of strategies to remove barriers to learning in children. | √ |  |
| Knowledge of the range of additional support/agencies available for children. |  | √ |
| Good ICT skills. | √ |  |
| The ability to work flexibly. | √ |  |
| The ability to find creative and imaginative solutions to problems. |  | √ |
| The ability to produce detailed, concise evaluative reports of the programme. | √ |  |
| **Attitudes** |  |  |
| A commitment to and an enthusiasm for the post. | √ |  |
| Adaptability and a professional approach to the responsibilities of the post. | √ |  |
| An understanding of and commitment to the equal opportunities polices of the LA and the school. | √ |  |
| An eagerness to gain experience, expertise and professional development through this position. | √ |  |
| **Other Factors** |  |  |
| Attendance at some evening and early morning meetings may be required. | √ |  |