**Higher Level Teaching Assistant Teaching/PPA Cover - Full-time/Part time**

**Job Description**

We are looking for an enthusiastic, passionate and motivated HLTA to work at our school. You will be fully committed to supporting excellent outcomes and further improving standards. The successful applicant will be working alongside our skilled, friendly and supportive team to help our children enjoy, learn and achieve success. Unfortunately, this position is not suitable for an ECT as it is a cover position.

Applicants should:

* Be successful in demonstrating highly effective KS1 and KS2 classroom practice.
* Proven knowledge of delivering interventions.
* Have proven skills and abilities of providing exciting learning experiences to motivate children
* Have high expectations of what pupils can achieve and successful behaviour management skills.

The successful candidate will support the class teacher in:

* Providing stimulating, engaging activities suitable to the primary age range
* Keeping records and providing pupils with feedback to inform and support subsequent provision
* Working in close partnership with parents /carers to improve pupil outcomes
* Meeting the physical, social and emotional needs of the children
* Assessing children's learning with reference to relevant National curriculum and school assessment documents

We can offer:

* Friendly supportive staff, governors and a welcoming community.
* Happy, enthusiastic, well behaved children who are eager to learn.
* A commitment to your professional development.

Candidates will need to have a clear knowledge and understanding of working with children in a classroom, be willing to contribute to a team, have good communication skills and should be fully committed to supporting the vision, aims and values of our good school.

**Further Information**

All applicants are strongly encouraged and very welcome to visit our friendly school and to look at our website. Please ring the office to arrange an appointment.

**Information about the school**

Otford Primary School is located near Sevenoaks, based in the historic village of Otford. We are an over-subscribed two-form entry school, drawing from the village and immediate surrounding areas with committed staff and parents. We like to maximise links within the village and local community.

The School has undergone buildings and facilities development in the last few years. A large sports field and outdoor spaces are used to maximise physical activity and learning outside the classroom.We are delighted that we have been ranked as the TOP performing school in Sevenoaks- please refer to our website for more information!

The school is committed to safeguarding and promoting the welfare of children and young people and views it with paramount importance. It engages with children and staff in policy and practice developments, and proactively encourages feedback. The school requires employees to obtain a Criminal Records disclosure via the Disclosure and Barring Service (DBS), including checks against the barred list.

**Job Contact Information**

* **Name:**Mrs Helen Roberts
* **Address:**High Street, Otford, Sevenoaks, Kent, TN14 5PG