Job Description

Job Title: Unqualified Teacher of Mathematics

Responsible to: Head of the Gateway   
Grade: UNQ scale

1. **Main Purpose of the job**

To support the Head of the Gateway with daily tasks to ensure the smooth running of the school day. Lead and support the learning of our pupils in Mathematics at both KS3 and KS4. To deliver GCSE Mathematics to our KS4 pupils.

Experience planning and delivering high quality Mathematics lessons would be an advantage, along with the ambition to gain QTS in the future.

The role will include:

* Planning and delivering Mathematics lessons at KS3 and KS4.
* Delivering GCSE Mathematics.
* Liaise with staff at New line Learning Academy and Cornwallis Academy to share best practice in Mathematics and other areas of the curriculum.
* Assist the Head of the Gateway with assessment, monitoring and tracking of pupils, maintaining accurate records. Records should be data driven showing impact.
* Support the delivery of other aspects of the Gateway curriculum, for example PSHE and our Careers programme.
* Supporting pupils through the Gateway mentoring programme.
* Supporting teachers.
* Contributing to the care, guidance and support of the Gateway pupils.
* Ensuring our Safeguarding policy is adhered to.
* Contributing to the smooth daily running of the Gateway, through supporting and consistently implementing the Gateway behaviour policy.

1. **Accountability**

* Lead and support learning to engage pupils in differentiated activities to ensure the learning and progress of each individual.
* Ensure the Safeguarding Policy is adhered to.
* Ensure inclusion and acceptance of all pupils within the learning environment in order to promote equal opportunities.
* Ensure effective behaviour management techniques are used to uphold the learning environment, applying the schools Behaviour Management Policy.
* Act as a role model and set high expectations of conduct to the pupils.
* Be involved in CPD for own professional development.
* Formulate strategies to solve problems that arise at Gateway to provide consistent and effective support on a daily basis.
* Participate in training and other learning activities as required and attend relevant meetings in order to keep up to date with the latest learning environment management techniques and continue to develop professionally.
* Be aware of and comply with policies and procedures relating to child protection, equal opportunities, health and safety, security, confidentiality and data protection, reporting any concerns to the appropriate person, to maintain a safe and secure learning environment for pupils.
* Assist in the implementation and delivery of individual interventions to support pupils.
* Promote positive behaviour patterns, raise self-esteem and improve independent working in pupils to assist in their education and growth.
* Develop, and where necessary prepare the classroom and materials to ensure effective and efficient teaching.
* Accompany staff and pupils on the visits, trips and out of school activities.
* Undertake other reasonable duties that are consistent with both the job title and job description and are directed to be completed by the Head of the Gateway.

1. **Person Specification**

* Successful recent experience of working with pupils of relevant age.
* Good standard of Education.
* Experience teaching Mathematics
* Excellent interpersonal skills, both verbal and written.
* Previous experience of working within a supported learning environment.
* Must be able to use own initiative, work independently in an orderly manner, motivate and inspire others with a creative approach to problem solving.
* Understanding of relevant policies, codes of practice, legislation.
* Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment.
* Ability to plan, lead and support differentiated learning.

Health and Safety

So far as is reasonably practicable, the postholder must ensure that safe working practices are adopted by employees, and in premises/work areas for which the postholder is responsible, to maintain a safe working environment for employees and pupils.

Safeguarding Statement

Future Schools Trust is committed to the safeguarding of all of its young persons and

expects all staff, volunteers and adults to work within the parameters of the policies and procedures as agreed by the Full Governing Body to ensure the safety of all young persons within its care.