



Brunswick House
Primary School

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Teaching Assistant – Job Description and Person Specification

2021 – 2022

Relevant Experience:

- At least 2 years' experience of supporting children in a **primary** classroom environment.
- Knowledge and understanding of the national curriculum

Qualifications / Training / Education:

- Hold recognised literacy and numeracy skills (GCSE Grade C or equivalent) to enable the effective support of our pupils and clear communication with staff and families.
- Evidence of training in the support of children with Special Educational Needs.
- Evidence of training in the use of strategies to support children with social communication and coordination difficulties.

Desirable Skills and Abilities:

- Ability to establish positive relationships with pupils and empathise with their needs.
- Ability to work effectively and supportively as a member of the school team
- Ability to respond and make appropriate resources for individual needs
- Ability to provide levels of individual attention, reassurance and help with learning through developmentally appropriate tasks.
- Ability to consistently and effectively respond calmly and constructively to the needs of the individual, in line with school policies and practices.
- Ability to work within and apply all school policies, including Behaviour, SEN, Safeguarding, Health & Safety, Equal Opportunities

Personal Attributes:

- Willingness to participate in further training opportunities to develop the strategies required to support children with additional needs.
- Ability to maintain confidentiality on all school matters.
- Willingness to work flexibly as part of the team and be able to use your own initiative.

General and Specific Knowledge:

- Knowledge of the legal and organisational requirements for maintaining health, safety and security of yourself and others in the learning environment.
- Knowledge of SEN Code of Practice and Keeping Children Safe in Education
- Knowledge of strategies to reinforce positive praise and reward efforts and achievements.
- Knowledge of how to encourage self-reliance and independence appropriate to the age and development stage of the pupils.

Commitment:

- An understanding of and unswerving commitment to equality of opportunity and safeguarding of children in all day to day working practices.