**Student Support Manager**

**Required for September 2022**

This is a permanent full time post, term time plus 10 days, (INSET days plus 5 days in the school holidays by arrangement with the HT). This role is currently being evaluated but envisaged to be paid on Kent Range 7 £23,264 - £26,336.

* To contribute to raising standards of student attainment, achievement and personal development by providing effective pastoral support.
* To contribute to a positive school culture consistent with the Mission Statement and “climate for learning” by maintaining high standards of attendance, punctuality, conduct, appearance and expectations of students.
* To enhance productive partnerships between teachers, form tutors, parents and carers, students and external stakeholders by efficient and effective communication.
* See Job Description for full details.

Our Student Support Managers play a key role in supporting students’ wellbeing – liaising with colleagues across the school, families and external agencies – to ensure students receive the best possible care and support. From September our team of Student Support Managers will be working out of a new Central Student Services hub.

For an application form, and job description, visit our school website at [www.nks.kent.sch.uk](http://www.nks.kent.sch.uk) Please send completed applications to Mrs E Blunt, PA to the Headteacher, either by post or by emailing eblunt@nks.kent.sch.uk

In the supporting letter of application, candidates should outline how they meet the specific role elements of the person specification and their vision for what success would look like in the first year in role.

**Deadline for applications: Friday 8th July 2022 at midday.** We reserve the right to interview prior to this date depending on applications received.

NKS is committed to the Continuing Professional Development of all our staff.  We support our employees in career development and respect initiative and ambition.  As such we are committed to using Performance Management; formal and informal training; coaching and mentoring; and peer support to ensure the progression of our staff.  In return we expect commitment and a desire to improve and excel from our colleagues.

All new recruits to our team will be further supported by a comprehensive Induction Programme and a Mentor.

We are committed to safeguarding and promoting the welfare of children and young people.

**Only candidates who are shortlisted will be contacted.**