



Chartham Primary School

CEO: Mr D Jones BA (Hons), NPQH
Headteacher: Mrs E Ribbans BA (Hons), NPQH

Chartham Primary School

Job Description

Job Title:	After School Club Playworker
Directorate:	Education
Grade:	KR3
Salary:	£19,293 based on full time, 38 weeks per year
Contract:	Part time 15 hours per week, 3pm – 6:15pm Mon – Fri
Responsible to:	After-School Club Supervisor/ Headteacher

Job Summary:

To work under the direction of the After-School Club Supervisor to provide safe, high quality play for children.

To assist the Supervisor in organising a daily routine that meet the emotional, social, physical and intellectual needs of the children

To build links and work in partnership with parents, carers and professionals to promote the wellbeing of the children.

Duties and Responsibilities:

- > Contribute to the planning of the daily activities to ensure children's needs are met whilst ensuring the National Standards and after school club play values, as defined by the Supervisor, are met at all times and when required, supervise the safe escorting of children to ensure their wellbeing at all times.
- > Work with other staff to maintain the After-School Club to an agreed standard of cleanliness and hygiene, before, during and at the end of each session, to ensure the wellbeing of the children and staff and advise the After School Club Supervisor of any concerns e.g. regarding children, parents or the safety of equipment, preserving confidentiality as necessary, to ensure the safety of the children whilst working within KCC Guidelines for Child Protection to ensure the wellbeing of the children.

Shalmsford Street, Chartham, Kent, CT4 7QN Telephone: 01227 738225
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- > Support the Supervisor in ensuring that children, whilst in the After-School Club, have access to appropriate activities to support their physical, emotional, social and intellectual development giving consideration to families' ethnic, cultural and linguistic backgrounds in accordance with the After-School Club's Equal Opportunities policy.
- > Support the After-School Club Supervisor in ensuring that records, including the children's, families, staffing, registers, health and safety, sickness etc are confidentially maintained in order to ensure effective storage and retrieval of information.

Scope for Impact

This post has a direct impact on the wellbeing and development of children attending the club. The post holder is required to be aware of relevant and new legislation, procedures and requirements to ensure that the club is operating within the agreed procedures.

The post holder will need to work in partnership with the school, external agencies and professionals as required ensuring high standards are maintained in the club and they will need to attend staff meetings and training sessions as required to ensure own personal and professional development.

Job Context

The Government is looking at ways in which childcare provision can be extended from the traditional "school" environment. Introducing After School Clubs is one way in which they are achieving this.

The postholder will act as a role model and be able to effectively communicate with children, parents etc. in order to maintain appropriate standards of behaviour and provide feedback to parents, professionals etc. The post is mainly reactive with little need for evaluation or planning.

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