



Job Description: SEMH Support Assistant (SSA)

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Working hours: 8.30-3.30 (with 30 minute lunch)

Weeks: Term time only plus INSET days (39 weeks)

Grade: KR4

Responsible to: SENCO

Based at: Lady Joanna Thornhill (Endowed) Primary School

This is a temporary position (Subject to a 6-month probationary period)

Purpose of the job

The SSA will provide one-to-one support for key children throughout the school day, addressing the needs of children who require assistance in overcoming barriers to learning in order to achieve their true potential, or accessing the curriculum.

The SSA will work with a range of pupils, but give priority to those who need the most help, especially those experiencing multiple disadvantages including:

- Looked After Children
- Children who have social care involvement – CIN, CP or who are receiving Early Help Services (EHA)
- Children with emotional, medical or special needs (SEN / monitoring SEN register)
- School refusal
- Children with an Education, Health and Care Plan

The SSA will work with children on a one-to-one basis or in small or large groups, acting as a:

- ✓ Listener
- ✓ Facilitator for learning
- ✓ Encourager
- ✓ Motivator
- ✓ Role Model

Key duties and responsibilities

- Work one-to-one / small group with highlighted children as designated by the Inclusion Lead.
- Encourage the inclusion of pupils with SEMH needs by using positive behaviour management techniques designed to develop the pupils' ability to be included in all school learning activities and opportunities.
- Provide specific support to pupils, dependent upon their individual needs and implement strategies to support those children with social, emotional and behavioural challenges.
- Model, within class, support strategies that will encourage and develop behaviour in a variety of settings i.e with individuals and group/whole class
- Model group-based activities that will develop pupil's problem-solving, listening and social skills to better manage their behaviour and work constructively with others using a variety of specialised

programmes

- > Plan and facilitate structured games and activities to support pupils to make appropriate choices during unstructured times e.g., on the playground at break times and lunchtime
- > Lead engagement activities including nurture groups at lunchtimes
- > Play a role in the involvement of multi-agency support for children
- > Develop knowledge and appreciation of the range of programmes, activities, courses, opportunities, organisations and individuals that can be drawn upon to provide extra support for pupils
- > Support pupils who need help overcoming barriers to learning because of social, emotional and behaviour difficulties
- > Help to support the reintegration of pupils after extended absence or fixed term exclusion
- > Help to maintain a safe and stimulating school environment
- > pupil progress before, during and after intervention to measure the impact of the intervention strategy
- > Keep clear, effective records via our online system, CPOMS.
- > Have high expectations of behaviour and the ability to promote positive behaviour in line with the school's policy

Safeguarding and confidentiality

- > Be aware and consistently implement school procedures, policies and guidelines
- > Adhere to the school procedures and guidance for confidentiality
- > Contribute to the development and subsequent required actions of any Education Health and Care Plans or other related paper work/frameworks.

Please note that this is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the grade. It is not a comprehensive list of all tasks that the post holder will carry out.