



Wouldham All Saints Church of England Primary School

Worrall Drive, Wouldham, Rochester, Kent, ME1 3GE
 ☎: 01634 861434 Email: office@wouldham.kent.sch.uk

Headteacher : *Mr Carl Fitter B-Ed(Hons) NPQH*

Person Specification – Grounds Keeper/Assistant Caretaker

Element	Essential	Desirable	Assessment Method
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1. Qualifications

Reasonable level of English and Maths		✓	Letter of application
Appropriate vocational qualification		✓	Letter of application
First Aid		✓	Letter of application
Health & Safety Training		✓	Letter of application

2. Experience

Management of landscaping	✓		Letter of application
Management of buildings	✓		Letter of application
Contribution to teamwork	✓		Interview
Health & Safety Awareness	✓		Interview
Ability to drive	✓		Letter of application
Background of successful maintenance		✓	Interview
Flexible working routines		✓	Interview

3. Personal Qualities

Hardworking and enthusiastic	✓		Letter of application & interview
Ability to work under direction but also to show and act on own initiative	✓		Letter of application & interview
Good communication skills	✓		Interview
Child focussed	✓		Interview

4. Personal development

Participation in personal development		✓	Letter of application
Interests outside of school	✓		Letter of application & interview