



**Name**

**Role** MPS – Class Teacher of KS2

### **Main purpose**

#### **The teacher will:**

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

### **Duties and responsibilities**

#### **Teaching**

- ⇒ Plan and teach well-structured lessons to assigned class, following the school's curriculum and schemes of work
- ⇒ Assess, monitor, record and report on the learning needs, progress, and achievements of assigned pupils, making accurate and productive use of assessment as directed by the assessment manager.
- ⇒ To provide effective written and oral feedback to students to support them to understand their next steps.
- ⇒ Adapt teaching to respond to the strengths and needs of pupils of all abilities with and without SEND.
- ⇒ Set high expectations to inspire, motivate and challenge pupils by: establishing a safe and stimulating environment; setting goals to stretch and challenge all pupils; and demonstrating positive attitudes and behaviour which are expected of pupils.
- ⇒ Promote good progress and outcomes by pupils that enables pupils by: enabling pupils to build on prior knowledge; encouraging children to reflect on learning; using secure pedagogical approaches and encouraging a conscientious attitude.
- ⇒ Demonstrate good subject and curriculum knowledge engaging with training on the National College Portal to improve where appropriate.
- ⇒ Plan and teach well-structured lessons that are: appropriately paced; promote intellectual curiosity; consolidated with homework; reflected upon regarding their effectiveness; and ensure learning is well-sequenced.
- ⇒ Update and review individual and class provision mapping.

#### **Whole-school organisation, strategy, and development**

- ⇒ Contribute to the development, implementation and evaluation of the school's policies, practices, and procedures, so as to support the school's values and vision
- ⇒ Make a positive contribution to the wider life and ethos of the school
- ⇒ Work with others on curriculum and pupil development to secure coordinated outcomes
- ⇒ Provide cover, in the unforeseen circumstance that another teacher is unable to teach

#### **Health, safety and discipline**

- ⇒ Promote the safety and wellbeing of pupils by following all associated school policies: Safeguarding, Behaviour, Health and Safety, Fire Policy and Whistle blowing.
- ⇒ Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.
- ⇒ Follow Policy to minimise low-level disruption and ensure that praise, sanction, and reward are used consistently and fairly.
- ⇒ Maintain good relationships with pupils and exercise appropriate authority, always endeavoring to understand a behaviour before trying to manage it.

#### **Professional development**

- ⇒ Take part in the school's appraisal procedures
- ⇒ Take part in further training and development to improve own teaching and leadership
- ⇒ Take responsibility for professional development by responding and acting upon advice and feedback from colleagues.

#### **Communication**

- ⇒ Communicate effectively with pupils, parents and carers with regard to pupils' achievement and well-being using the *Google Platform*, via consultations and in the writing of progress reports.
- ⇒ Adhere to school policy, routines and templates with regard to homework setting, letter communications and risk assessments
- ⇒ To ensure that emails are read to keep abreast of school procedures, events, and alterations to routines

## **Working with colleagues and other relevant professionals**

- ⇒ Collaborate and work with colleagues and other relevant professionals within and beyond the school
- ⇒ Develop effective professional relationships with colleagues

## **Personal and professional conduct**

- ⇒ Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school by:
  - Maintain high standards of confidentiality ensuring that staff and children's privacy is respected
  - Pay diligent regard to the need to safeguard pupils' well-being, in accordance with statutory provisions
  - Showing tolerance of and respect the rights of others
  - Not undermining fundamental British Values, including democracy, the rule of law, individual liberty, mutual respect, and acceptance of those with different faiths and beliefs
  - Ensure that personal beliefs are not expressed in ways which exploit pupil's vulnerability or might lead them to break the law.
- ⇒ Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- ⇒ Understand and act within the statutory frameworks setting out their professional duties and responsibilities

## **Management of staff and resources**

- ⇒ Direct and supervise support staff assigned to them, and where appropriate, other teachers.
- ⇒ Ensure that Support staff within classroom are effectively assigned to always ensure maximum learning
- ⇒ Contribute to the recruitment and professional development of other teachers and support staff where appropriate
- ⇒ Deploy and manage resources delegated to them

## **Subject Leadership**

- ⇒ Develop and review regularly the vision, aims and purpose for the subject area
- ⇒ Oversee the planning of the curriculum content and its **intent**, ensuring it is well sequenced to promote pupil progress
- ⇒ Ensure the planned curriculum is effectively and consistently **implemented** across the school; consequently, have a clear understanding of how well the subject is delivered and the impact it has on pupil achievement and use this understanding to feed into the school development plan/curriculum action plan for the subject.
- ⇒ Make sure there is an effective system of assessment that oversees the progress of pupils to ensure the curriculum has a positive **impact** on pupils' learning
- ⇒ Have an overarching responsibility for pupils' achievement and standards in the subject area
- ⇒ Promote curriculum subject, its importance and the value that it brings across the school.
- ⇒ Promote pupils' spiritual, moral, social, cultural, physical and mental development as well as British Values in the teaching of this subject.
- ⇒ Consult pupils, parents and staff about the subject and its effectiveness and assess the feedback against the school's values, visions and aims.
- ⇒ Work with the special educational needs coordinator (SENCO) to ensure the curriculum matches the needs of different pupils, such as disadvantaged pupils and those with special educational needs and/or disabilities (SEND)
- ⇒ Work with the Early Years Foundation Stage (EYFS) leader to understand how the subject is developed at the EYFS and to support progression from Reception Year to Year 6.
- ⇒ Liaise with the within subject groups/forums on subject-related events, projects and activities
- ⇒ Provide support to staff regarding teaching and learning, pedagogical progression, resources, and planning in the subject area
- ⇒ Provide feedback to staff based on monitoring to identify training needs and provide continuing professional development (CPD) in the subject area
- ⇒ Work alongside the headteacher and governors to ensure that the school budget for subject area is reviewed/monitored and has impact on student outcomes.
- ⇒ To coordinate clubs to enrich extra-curricular opportunities.
- ⇒ To ensure that pupil premium and other vulnerable groups have equal access to extra-curricular opportunities and monitor their engagement.
- ⇒ Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs
- ⇒ Prepare appropriate resources and/or support for remote learning to ensure the curriculum can be delivered to pupils learning from home due to coronavirus

***The teacher will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.***

***Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.***

## Person Specification

### Class Teacher KS2

Class Teacher KS2		
QUALIFICATIONS	Essential	Desirable
Qualified Teacher Status		
EXPERIENCE		
Evidence of strong teaching practice in KS2	✓	
Evidence of professional development	✓	
Evidence of experience in teaching in another Key Stage or EYFS	✓	
Recent experience of working with senior leadership/subject leaders	✓	
Evidence of using the outcomes of monitoring activities to raise personal standards.		✓
KNOWLEDGE		
A clear understanding of the essential qualities necessary for effective teaching and learning in literacy and mathematics	✓	
The principles of effective assessment for learning	✓	
Knowledge and understanding of data analysis and the ability to use data to set targets for improvement		✓
Knowledge of current safeguarding child protection procedures	✓	
SKILLS AND ABILITIES		
Understanding of high-quality teaching and application of this understanding	✓	
An ability to inspire, challenge, motivate students	✓	
Ability to investigate, resolve problems and make decisions.	✓	
Communicate effectively to a wide range of different audiences (verbal, written, using ICT as appropriate).	✓	
Ability to ensure that the school atmosphere is welcoming and that parents are encouraged to take an active part in the life of the school and their child's education.	✓	
Expecting and facilitating all children to reach their potential irrespective of social background.	✓	
Ability to manage effectively pupil behaviour and have a commitment to a high level of pastoral care.	✓	
Effective organizational and time management skills and time management	✓	
Specific expertise in the teaching of art and DT		✓
PERSONAL ATTRIBUTES		
Emotional intelligence to work cohesively within a small team.	✓	
Emotional resilience to deal with a variety of challenging situations	✓	
Innovative and open to new ways of thinking	✓	
Ability to be professional, maintain confidentiality and encourage mutual respect	✓	
Motivated to make decisions in a collaborative way and confidence to contribute in staff meetings	✓	
Passionate about improving the lives of young people	✓	
Proactive and able to work autonomously and with initiative	✓	