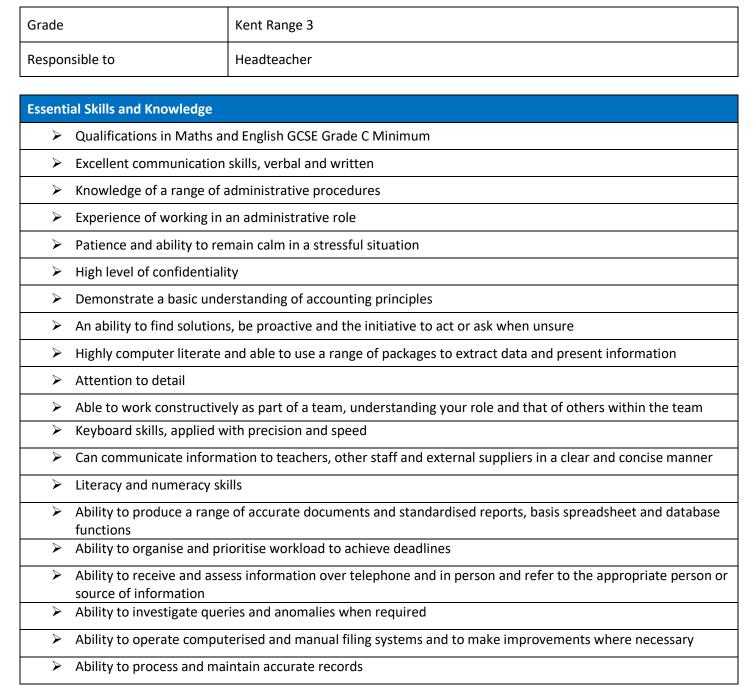


PERSON SPECIFICATION

Reception/Administrative Assistant



Desirable	
\succ	Experience of SIMS
>	Experience of Microsoft Office