

## JOB DESCRIPTION

**TITLE:**  
Expert Teacher

**GRADE:** UPS

**HOURS:**  
Full Time

**REPORTS TO:**  
Head Teacher

### MAIN PURPOSE OF THE JOB

The applicant will be an outstanding expert practitioner who will carry out the duties and responsibilities of a teacher, as defined in the 'School Teachers' Pay and Conditions of Service' document, having due regard to the school's aims and objectives, curriculum and any policies of the governing body. The applicant will also contribute to raising achievement beyond their own class.

### WHOLE SCHOOL LEADERSHIP

**Key Responsibilities:**

- The teaching of outstanding lessons.
- Provision of professional support to teaching staff in the form of coaching and mentoring.
- The development of an engaging and effective curriculum for pupils.
- The ongoing review and development of effective teaching and learning strategies.

**General Responsibilities:**

- School Self Evaluation and Development Planning.
- Establishment of whole school policies and practices.
- Monitoring standards, quality and outcomes in order to evaluate progress on priorities set.

**Other Responsibilities:**

- Share responsibility for promoting high standards of attitude and behaviour.
- Share responsibility for planning and decision making in all aspects of school life.
- Take a share of assemblies.
- Promote good relationships between all staff (both teaching and non-teaching) and with parents, governors and the wider community.
- Support the vision, aims and ethos and policies of the school and promote high levels of achievement.
- Foster a climate within the school which promotes the spiritual, moral and cultural development of the pupils.
- Support the creation, implementation and monitoring of the school within the national and local context, taking responsibility for appropriately delegated aspects of it.
- Support the evaluation of the effectiveness of the school's policies and developments.
- Ensure that parents and carers are well informed about the school curriculum, its targets, children's attainment and their part in the process of improvement.

**Learning and Teaching - General:**

- Develop classroom environments and teaching practice which secures effective learning across the breadth of the school curriculum.
- Provide a professional model, clearly demonstrating effective teaching, classroom organisation and display, and high standards of achievement, behaviour and discipline.

- Take responsibility for the development and monitoring of curriculum areas and aspects of the whole school curriculum as required.
- Support the Headteacher in developing links with parents, carers, other schools, educational institutions and the wider community, in order to enhance teaching and learning and children's personal development.

### **The Curriculum**

- To support staff in the school with the delivery of the curriculum.
- To ensure that year group information stored on the network system is kept up to date.
- To support staff in the year group to differentiate the curriculum to meet the needs of all children.

### **Promoting Effective Teaching and Raising Standards**

- To ensure that teaching and learning within the school is outstanding.
- To ensure that almost all pupils make rapid and sustained progress within the school.
- To ensure effective planning across the year group.
- To analyse class data in order to inform planning and identify pupils for group or individual targeted teaching.
- To be fully acquainted with school and national data systems.
- To be fully involved in the School's self evaluation process, including target setting.

### **Personnel**

- To support the professional development of staff by:
  - working alongside colleagues in their classrooms to observe styles of teaching and share good practice;
  - to be fully acquainted with school policies and to advise and support staff with their implementation in a positive manner;
  - being a role model to staff e.g. modelling lessons when appropriate.
- Ensure the curriculum needs of the year group teachers are supported by identifying areas for development and liaising with subject leaders on best practice.
- Be familiar with the assessment arrangements within the year group.

### **Behaviour Management**

- To support staff on the implementation of the School's Behaviour and Discipline Policy.
- To meet with parents to discuss and advise them on issues related to their child's behaviour.
- To bring to the Assistant Head Teacher's attention issues and concerns related to specific children with behavioural problems.
- To monitor children with challenging behaviour in line with the School's Code of Practice.
- To support the Headteacher with INSET.

### **Administration**

- Regularly disseminate information about planning and assessment to colleagues.

### **Other duties:**

- Any other responsibilities deemed necessary to meet the progress and achievement needs of the pupils in the school.