



## **JOB DESCRIPTION: ENGLISH TEACHER (PART TIME)**

**Hours:** Part Time

**Salary:** The salary will be competitive and commensurate with experience

**Reporting to:** Head of English

### **THE SCHOOL**

Bishop Challoner is a highly successful and ambitious school providing a warm and welcoming community where each member is embraced and encouraged to flourish and achieve.

We are committed to providing an environment in which all pupils are challenged to be the best they can be, and one in which pastoral care and wellbeing underpin academic and co-curricular excellence. This rings true in the school’s motto - ‘Dare to do your best’.

We believe in providing an education for life and we seek to ensure that the learning experience at our school blends the best of tradition with the exciting opportunities provided by developing new skills and aptitude for an ever-changing world. Learning how to learn is a key facet of our education philosophy and is an essential need for the twenty-first century.

We believe that a truly excellent school is about more than academic achievement alone: it is about developing a real passion for learning; a capacity for independent and critical thinking; self-awareness and resilience; self-confidence without arrogance and genuine interests that extend beyond the classroom walls.

At Bishop Challoner we focus on developing the whole person, aiming to ensure that each pupil leaves us ready for the challenges of life at university or the world of work, and understanding their responsibilities towards others.

We want our pupils to leave Bishop Challoner well equipped to engage positively with a rapidly changing world as accomplished problem solvers and confident individuals with a clear appreciation of and respect for the views and potential of others.

### **THE ROLE**

We are looking to appoint a dynamic and innovative teacher. We would like you to be:

- Able to uphold and promote the Catholic ethos
- Committed to raising academic standards
- Well qualified and an excellent teacher
- An excellent communicator
- Able to provide excellent Teaching and Learning
- Able to use assessment to record, track and report student progress
- Able to embrace change and take it forward

- Able to motivate and interest students
- Able to contribute to the development of the curriculum in English across all Key Stages

### **JOB PURPOSE**

To ensure continued delivery of excellent teaching and learning. All teachers are responsible for monitoring the academic progress, behaviour and welfare of pupils. To report regularly to the Head of English and support colleagues within the department.

### **Core Responsibilities:**

- Be able to provide outstanding pastoral care
- To be an excellent classroom practitioner, addressing the needs of all pupils
- To ensure that the subject syllabus and related Schemes of Work are prepared and regularly revised, in response to English Department requirements
- To attend meetings, where appropriate, to provide occasion for consultation and discussion of matters relating to English and its policies
- To promote, develop and monitor English teaching and learning strategies in the classroom using Assessment to develop learning needs
- To contribute to the Departmental Handbook and Annual Departmental Report according to an agreed format, included analysis of examination results
- To implement Schemes of Work to ensure the maintenance of standards, including differentiated approaches as appropriate in meeting the full range of pupil needs
- To contribute to the revision of English entries for curriculum handbooks and option booklets
- To oversee and teach the work for public examinations
- To monitor the setting, marking and moderation in line with school homework policy and internal exams
- To ensure that the needs of children with SEN/SpLD, and the needs of the most able pupils, are met
- To ensure that appropriate examinations and assessment strategies are implemented
- To ensure that the reporting policy of the school is implemented
- To organise visits to enhance the learning of English and ensure that the School Guidelines have been consulted and followed
- To liaise with parents as appropriate
- Have a willingness to take part in the extra-curricular life of the school
- Contribute fully to special events organised by the school

### **General Responsibilities:**

- To promote and uphold the Catholic ethos of the school
- To ensure effective communication with pupils, colleagues and parents
- To ensure excellent curriculum and lesson planning
- To attend briefings and staff meetings and school functions or Open Days
- To maintain high standards of assessment and reporting pupils' progress to parents
- To promote an open door classroom policy
- To promote school value and ethos through being an excellent role model
- To be committed to a 3-18 education
- To support the Head of English in implementation of the vision and policies of the department

## PERSON SPECIFICATION

The successful candidate will:

- Be a highly qualified and enthusiastic teacher
- Hold a recognised teaching qualification with Qualified Teacher status
- Be able to analyse data to help evaluate student achievements and use AFL to develop Teaching and Learning
- Be a good team player and a willing learner
- Be able to use initiative
- Be friendly and positive thinking
- Have excellent classroom organisation and management skills
- Have considerable knowledge of the curriculum across the key stages, especially experience at KS4 and A Level English teaching
- Be enthusiastic with student learning and able to challenge and support all pupils
- Have high expectations and standards
- Have a sense of humour