



**Head of Year (Non-Teaching)**

Dates: Apply by 9.00am, Friday 20<sup>th</sup> May 2022, Job Start May 2022  
Salary: HRCS Pay Scale Range 4 - 14: £21,801 – £23,262  
Location: Kent  
Contract Type: Full Time  
Contract Term: Permanent

*Hadlow Rural Community School (HRCS) opened in September 2013 and offers a unique educational opportunity to students in Hadlow itself and across the wider local area. It is situated on the 630-acre campus of Hadlow College.*

Hadlow Rural Community School is a popular, oversubscribed School with a current roll of 400 students. The School relocated to a £7million new build in 2016 and has developed a strong reputation both locally and beyond for enabling its young people to excel and flourish; providing an exciting, vibrant and dynamic experience in academic and land based vocational studies.

We are looking to appoint a self-motivated, innovative and exceptional Head of Year who has the necessary ambition and expertise to play a key part in the future success of the School. This is an exciting post for an excellent practitioner and offers an outstanding opportunity for potential future career development supported by one of the most successful educational establishments in the country.

The school has a strong Student Support team and prides itself on high expectations of behaviour and conduct, all supported through positive relationships and mutual respect. The successful candidate will become a pivotal part of this team; taking responsibility for the academic and pastoral development of a year group. This provides an opportunity for an experienced colleague to join a forward thinking and dynamic school team.

If you feel that you are a highly motivated, inspirational individual who has the expertise and experience to play a vital part in the future of our School then we would very much like to hear from you.

For more details or an informal discussion with the Headteacher please contact the PA to the Headteacher via email on [Heidi.Whitmore@hrchool.org](mailto:Heidi.Whitmore@hrchool.org) or via 01732 498120

If you wish to apply to join Hadlow Rural Community School in the next phase of its exciting future; please see the website for further details [www.hrchool.org/](http://www.hrchool.org/).

Applicants should send to school

- A fully completed application form,
- A letter of application identifying how your knowledge, skills and experience meet the requirements of the Person Specification; and how you will contribute to making Hadlow Rural Community School an outstanding place of learning.

Letters should be addressed to the Headteacher and presented on no more than 2 sides of A4, font size 11. Please send this to: [HR@HRCSchool.org](mailto:HR@HRCSchool.org)

**The deadline for applications is 9.00am, Friday 20<sup>th</sup> May 2022**

Due to the volume of applications we receive it is impossible to inform all applicants if they have been short listed: therefore if you have not heard from us within 14 days of the closing date you can assume that you have not been successful. We reserve the right to withdraw a job advertisement prior to its closing date if a suitable candidate is found beforehand.

***Hadlow Rural Community School is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.***