

**CANDIDATE INFORMATION**

**DOCUMENTS TO BRING TO INTERVIEW**

Candidates are asked to bring a range of documentation for the purposes of establishing identity and to aid any pre- employment checks, including right to work in the UK.

Please ensure that:

* You bring **original** documents only (no photocopies or online versions)
* All documents must be in your **current** **name**
* One must verify your **current address**
* One must include your **date of birth**
* One must include a **photo**
* You may need to provide additional eligibility documentation stated within the advert, (e.g. qualification certificates)

**Checklist**

Please provide ONE of the following:

|  |  |
| --- | --- |
| Full Valid Passport |  |
| Photocard Driving Licence |  |

And TWO of the following (at least one must include your current address – if two items contain your address, both addresses must be current and match):

|  |  |
| --- | --- |
| UK Bank/Building Society Statement (dated within last 3 months) |  |
| Credit Card statement at given address (dated within last 3 months) |  |
| UK Birth Certificate (original version issued at the time of birth) |  |
| Adoption Certificate (issued within 42 days of adoption order) |  |
| Driving Licence (if not used above – photo card or paper version) |  |
| Utility Bill sent to the candidate at the given address (dated within last 3 months) |  |
| Council Tax Bill sent to the candidate at the given address (dated within the current tax year) |  |