

PERSON SPECIFICATION Site Manager

	Essential	Desirable
Qualifications and Training:	<ul style="list-style-type: none"> Willingness to undertake training 	<ul style="list-style-type: none"> Driving licence Current first aid qualification H&S qualifications e.g.: PAT testing, asbestos awareness, working at height, COSHH , RIDDOR, etc.
Experience:	<ul style="list-style-type: none"> Working with a range of professionals Working as part of a school team Experience of safeguarding children procedures 	<ul style="list-style-type: none"> Experience of taking responsibility for the security of a building Experience of directing the work of others Experience of overseeing projects, for example building works
Knowledge and Skills:	<ul style="list-style-type: none"> Practical knowledge of general maintenance and ability to repair. Practical knowledge of the health and safety needs of all school stakeholders including pupils, admin and teaching staff. Able to organise, prioritise and complete tasks efficiently Able to follow instructions on equipment, materials, etc. Able to deal with emergencies and problems in a positive and systematic manner Able to carry out the necessary Health & Safety checks and maintain H&S registers Able to work alone when required Able to recognise behaviour in children which gives cause for concern and follow school procedures 	<ul style="list-style-type: none"> Able to anticipate and reduce risk where possible Able to devise a suitable record-keeping system for monitoring stock levels Able to develop more efficient and cost-effective ways of working Able to communicate effectively (both orally and in writing) to a good standard.
Personal Qualities & Attributes:	<ul style="list-style-type: none"> To have empathy with, and a sound understanding of, the Christian faith ethos, values and vision that underpin the school. An ability to establish and develop positive relationships throughout the school The ability to think strategically Ability to work positively and sensitively with pupils and parents. The ability and motivation to constantly improve own practice and knowledge through self-evaluation and learning from others The ability to be flexible and positive To be loyal and committed to the school 	<ul style="list-style-type: none"> Ambition To have a sense of humour and an ability to keep things in perspective The ability to support and motivate colleagues