



LEAD TEACHER OF MATHEMATICS

THE LENHAM SCHOOL



JOB DESCRIPTION	
Job Title	Lead Teacher of Mathematics
Grade	MPS/UPS + TLR 1a £9,272
School / Department	The Lenham School
Base	The Lenham School
Hours	Permanent, Full-Time
Reports to	Deputy Head - Quality of Education
Accountable to	Headteacher

Job Summary

The role of Lead Teacher of Maths is for a committed and motivated professional who would like to work in a school that provides a wealth of opportunities for both its students and staff, along with wanting to be part of a friendly, team-based workforce.

As this is a Lead Teacher role this post would be suitable for an experienced teacher looking for leadership responsibilities across the school.

Our Headteacher, Mr Ferguson will warmly welcome an informal discussion about the post if you wish, please contact Mrs Nicky Wheeler by email on recruitment@thelenham.viat.org.uk providing a telephone number on which we can contact you.

We are a dedicated, collaborative team of professionals who enjoy welcoming new staff, new ideas and fresh input. Opportunities, including career progression, are actively sought for all staff across the school. Collaboration with like-minded colleagues across the Multi-Academy Trust (VIAT) is set up to provide networking, support, quality assurance and friendship.

The closing date is **12 noon on Thursday, 9 May 2024**, however, please note the Trust has the right to appoint at any point before the closing date.

Key Working Relationships

- Headteacher
- Deputy Headteacher – Quality of Education
- Lead Teachers
- Mathematics Department
- Other staff where appropriate

Key Responsibilities

You will need:

- A passion for mathematics and a commitment to providing students with a high-quality education in the subject.
- Strong leadership and management skills, with the ability to effectively lead and supervise a team of teachers.
- Excellent communication and interpersonal skills, with the ability to effectively communicate with students, parents, and other stakeholders.
- Strong organizational skills, with the ability to effectively plan and manage departmental resources.

- A deep understanding of current trends and best practices in mathematics education, and the ability to incorporate new research and techniques into instruction.
- Experience in curriculum development and assessment, and knowledge of common core standards and state standards.
- Strong analytical and problem-solving skills, with the ability to use data to inform instruction and make decisions.
- Strong mentoring and coaching skills, with the ability to provide professional development opportunities for teachers.

Specific Responsibilities

Teaching and learning

- Lead the development of teaching and learning in the department.
- Co-ordinate lesson observations/work scrutiny within the department.
- Organise setting and grouping arrangements as appropriate.
- Ensure that assessment of pupils is regular, appropriate, and thorough and that departmental and whole school policies are followed for reporting and recording the progress and attainment of pupils.
- Liaise with your line manager to ensure the process for data collection is reliable, valid, and appropriate for effective pupil tracking.
- Review internal and external examination results.
- Analyse benchmark test results and the use of tracking data to inform teaching and learning.
- Deal with disciplinary problems that may arise and liaise with Heads of Year and parents as appropriate in relation to any classroom management concerns within the department.
- Oversee the development and implementation of policy and practice in ensuring effective learning environments, including the presentation and management of classrooms, other teaching spaces and displays.
- Support the school, as required, on whole school teaching and learning initiatives, including initiatives to ensure effective differentiation, support, enrichment, and stretch.

Curriculum design and delivery

- Develop, implement, and review the curriculum for the mathematics department (11-18) that aligns with school and the national curriculum.
- Contribute to the wider management of the school, including by taking responsibility for relevant components of the 11-18 academic development plan, as required.

Staff training and development

- Make sure that departmental INSEP/CPD is appropriately planned and delivered.
- Develop approaches to teaching and learning within the department to ensure that suitable differentiation across the ability range is embedded within classroom practice.
- Undertake lesson observations, appraisals, and performance management processes, as appropriate, to support the professional development of members of the department.
- Communicate with parents, guardians, and other stakeholders about student progress in mathematics.
- Collaborate with other department heads and administrators to develop school-wide initiatives and policies related to mathematics education.
- Stay current with developments in mathematics education and incorporate new research and best practices into instruction.

Safeguarding

As a VIAT employee you will commit to safeguarding and promoting the welfare of children and young people.

Equality and diversity

The Trust expects every employee to take responsibility for promoting a culture that values and respects difference.

Statement

The list of duties in this job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job, and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

PERSON SPECIFICATION		
AREA	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> A good honours degree in Mathematics or a related subject Qualified Teacher Status 	<ul style="list-style-type: none"> Evidence of further study in Mathematics or a related subject
Experience	<ul style="list-style-type: none"> Experience of teaching Mathematics in a secondary school setting to GCSE level Experience of successful outcomes at GCSE/Level 2. 	<ul style="list-style-type: none"> Ideally to have A Level experience too, but this is not essential
Knowledge	<ul style="list-style-type: none"> A good up to date working knowledge and understanding of a range of a pedagogical and behaviour management strategies An understanding of the range of approaches that can be used for assessment An understanding of how to personalize provision to meet the learning needs of the full range of students An awareness of current legal requirements regarding the safeguarding of children 	
Skills	<ul style="list-style-type: none"> Be able to plan and teach challenging and well-organised lessons Be able to use a range of teaching strategies and resources An ability to provide constructive feedback to students on how to improve their attainment The ability to implement a clear framework for classroom discipline 	

	<ul style="list-style-type: none"> • The desire to work and lead within a team 	
Attributes	<ul style="list-style-type: none"> • High expectations of students and a commitment to ensure they can achieve their full potential • Positive values, attributes and high standards of professional behaviour • Up to date knowledge and understanding of the professional duties of teachers • The ability to communicate effectively with children, young people, colleagues, parents and carers • A commitment to improving practice through appropriate professional development • The desire to act upon advice and feedback and be open to coaching and mentoring 	