24 April 2024

Dear Applicant

**Re: 1:1 Support pupil in Year 5**

We are looking for an experienced Teaching Assistant to support a Year 5 pupil with ASD and SEMH needs. The pupil will need support accessing an individual timetable and also support with their dysregulation and social communication.

The successful applicant will be employed on a permanent contract linked to the pupil (i.e. the contract remains whilst the pupil is at our school), for 25 hours per week over the five school days as shown in the table below. The pupil is currently on a part time timetable and so it is hoped these hours can be extended to 14:30 in time. It is paid on Kent Range 3 pro rata, term time only. Appointment will be from as soon as available.

|  |  |  |
| --- | --- | --- |
| **Days** | **Hours** | **Total hours per day** |
| Monday |  8:30 – 13:30 |  5 hours 0 minutes |
| Tuesday |  8:30 – 13:30 |  5 hours 0 minutes |
| Wednesday |  8:30 – 13:30 |  5 hours 0 minutes |
| Thursday |  8:30 – 13:30 |  5 hours 0 minutes |
| Friday |  8:30 – 13:30 |  5 hours 0 minutes |

Experience of working with children 4 -11 in a school setting is essential.

Sandling School is committed to safeguarding and promoting the welfare of our pupils and therefore all posts are subject to a DBS check and appropriate references. We also carry out online checks for shortlisted candidates. Please ensure you have read our [safeguarding policy](https://www.sandling.kent.sch.uk/school-information/about-us/policies) prior to application.

The closing date for applications is Tuesday 7th May 2024 at 9am. Please use the job description and person specification in your application via Kent Teach. Please do not submit CVs as only the application form is read, include all information in this. Interviews will be held on Thursday 9th May 2024.

If you would like to discuss the role further, including the pupil’s specific needs, please contact the school office.

Yours sincerely

Miss C Coombes

Headteacher