

Aspire

Teacher Job Description

MPS/UPS plus SEN allowance

Job summary

To carry out professional duties and be responsible for an assigned class. To be responsible for the day to day work and management of a class and the safety and welfare of the pupils, during onsite and offsite activities. To promote the aims and objectives of the school and maintain the school ethos and vision.

Specific Duties

- Carry out the duties of a teacher as set out in the Pay and Conditions document 2010 and subject to any amendments due to government legislation;
- Uphold the school's principles and policies;
- Meet the professional standards for teachers;
- Consistently and effectively plan lessons and sequences of lessons to meet pupils' individual learning needs;
- Produce any other class and individual planning, as required in the agreed school format;
- Ensure the effective delivery of educational programs to pupils, working within a multi-disciplinary team committed to consultation and planning at every stage- involving parents and in accordance with school policies;
- Plan and take responsibility over offsite activities and educational visits which will enrich the learning and lives of the pupils;
- Consistently and effectively implement and use a range of strategies for Behaviour for Learning to support the pupils in their learning needs;
- Consistently use information about the prior learning and starting points of pupils, in order to set relevant, realistic and aspirational targets and goals;
- Monitor the progress that pupils make towards all of their learning targets and goals, using the agreed school systems;
- Demonstrate that the pupils achieve positive outcomes, as a result of your teaching;
- Act as the initial Line Manager for your class team, monitoring and supporting them within the classroom in order that they can be successful within their roles;
- Work towards School Improvement targets as agreed and outlined annually in the School Plan;
- Participate in training, other learning activities and performance development programs as required;
- Attend and contribute to all relevant staff meetings and training opportunities;
- Take active involvement in the development and delivery of the curriculum at the school and take account of wider curriculum developments which are relevant to your work;
- Take responsibility over having a thorough and up-to-date understanding and

- knowledge of teaching pupils with ASD and SLCN;
- Take responsibility for own personal professional development;
 - Make an active contribution to the wider school life, including policies and aspirations for the school, as well as community events and involvement.

General duties and responsibilities:

- To help promote positive behaviour, ethos and values;
- To be committed to the safeguarding and welfare of all children;
- To show commitment to Equal Opportunities to all children and adults at Aspire;
- To work with colleagues in ensuring efficient and responsible use of resources and equipment;
- To accept joint responsibility with others, who work at Aspire, for the general appearances of the building's interior appearance, including general tidiness and displays;
- To maintain good housekeeping of the classroom and adjoining area by the preparation, removal and cleaning after practical educational activities;
- To respond to children's health, safety and welfare needs (informing another member of staff when appropriate) and to carry out some 'janitorial' duties on a regular basis and respond appropriately, if any special need arises;
- To understand and follow all policies;
- To work together collaboratively and professionally, being diplomatic and tactful;
- To be a good role model in speaking and listening, using correct grammar;
- To report any concerns directly to the class teacher or other members of the Senior Leadership Team.

Person Specification		
Education	Essential	Desirable
English and Maths GCSE (A*-C grades)	✓	
Educated to degree level or equivalent	✓	
Evidence of Qualified Teacher Status (QTS)	✓	
Evidence of continued professional development acquired through further training and specialist courses		✓
Experience		
Previous teaching experience	✓	
Previous experience of teaching children with ASD and SLCN		✓
Evidence of leading colleagues previously, e.g. leading a team of Teaching Assistants		✓
Skills, knowledge and abilities		
To be responsive to children's needs in order to support them effectively	✓	
To be able to relate well to children and adults, understanding their needs and being able to respond accordingly	✓	
Possess tact and sensitivity when dealing with children, parents and staff	✓	
To have good working knowledge of relevant policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality	✓	
Good understanding of Behaviour for Learning strategies, including those for children with ASD		✓
Basic IT skills	✓	
Personal attributes		
Well organized and use initiative	✓	
Effective and clear communicator	✓	
Flexible and adaptive	✓	
Patient and calm	✓	
The ability to work collaboratively with a range of different professionals	✓	

