



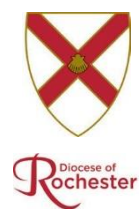
Saint George's
Church of England School

WORKING AT SAINT GEORGE'S C OF E SCHOOL

Join our Team



For Appointment of:
Higher Level Teaching Assistant



Diocese of
Rochester



PROUD TO BE
Aletheia
Academies Trust



Saint George's Church of England All Through School



We consider our school to be highly inclusive, welcoming students of all backgrounds and beliefs, unified by our commitment to their well-being and sense of achievement.

Saint George's has developed a reputation as a high achieving school providing excellent outcomes for all students academically and in terms of their personal growth. We have exceptionally high expectations of how our students behave, speak, and present themselves. This is underpinned by our Christian values, our worship and school ethos. Everyone who wishes to learn is welcome.

Our motto **'All Different, All Equal, All Flourishing'** emphasises our Christian belief that the God-given talents of all students should be encouraged and developed, recognising, and valuing their unique worth.

We have had a long-held belief in the potential of an all-through school to further enhance the educational provision on our site. We are delighted that this vision has now become a reality for Saint George's. A shared philosophy ensures that there is greater consistency around expectations, ethos and pedagogy which eliminates any unsettling transition between the primary and secondary phases. We facilitate teachers working together in the primary and secondary phases which raises aspirations still further and ensures that children are not able to fall through the gaps. Our primary pupils benefit from having specialist subject staff available and economies of scale allow greater spending on teaching and learning and the sharing of specialist and enhanced facilities for all pupils.

At Saint George's, we strive for all students to have learnt new skills, to have developed their talents and with this, a love of learning; making them confident, articulate, sensitive and caring citizens for the future.



CEO's Welcome Stephen Carey

Thank you for your interest in the role at Saint George's C of E All Through School. I hope that the information within gives you an insight into our school, Aletheia Academies Trust and the unique opportunity this position offers.

Aletheia Academies Trust's vision is rooted in a determination to **improve the life chances of local children**. Aletheia has grown with devotion to a principle of geographical proximity; knowing, caring for, and understanding the areas we operate in are important to us. Since our inception, the Trust has adopted an operational model based upon the notion of a family of schools; understanding that like any family member, each school, and each community that it serves, is unique. Schools are encouraged to celebrate and explore this dimension. The role of the Trust is to act in a parental capacity; to ensure that each school is well-supported and individual strengths are shared to improve the outcomes of all; to provide wider experiences to Trust pupils beyond the capabilities of any individual school; to develop and share staff expertise; to provide expert leadership and governance.

Saint George's was one of the founding schools within Aletheia Academies Trust and continues to play a significant part in the development of the organisation. As the only current open provision with a secondary phase, the school has a pivotal role in the co-construction of an all-age learning journey for pupils. The school has excellent staff retention rates and is deservedly proud of the palpable sense of community that stakeholders and visitors encounter and regularly comment upon. The school provides an exemplary model of the highly ethical and inclusive Trust vision and values.

It is these values and principles that make me feel so proud and privileged to serve as the CEO of the Aletheia Academies Trust.

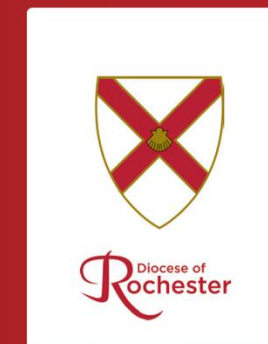
I look forward to receiving your application.



All Different • All Equal • All Flourishing



Visitors most often comment upon the profound sense of community within the school.



School Structure



Executive Headteacher

S Murphy

Head of Secondary Phase

M Lillie

Deputy Headteacher
Secondary Phase

M Baker

Deputy Headteacher
Primary Phase

H Taylor

Assistant Headteacher

E Hartley

Assistant Headteacher

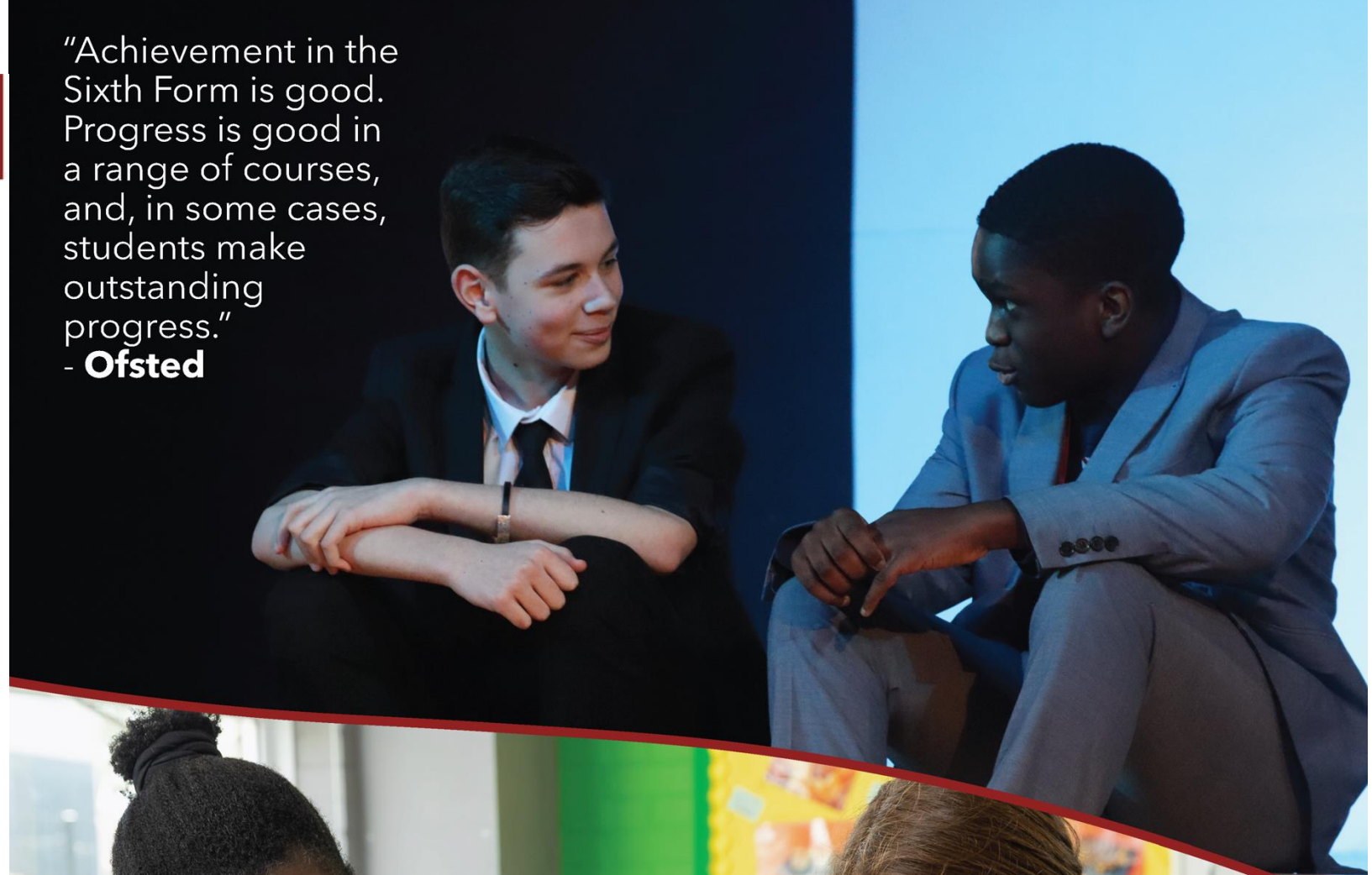
L Carey

Assistant Headteacher

S Lane



"Achievement in the Sixth Form is good. Progress is good in a range of courses, and, in some cases, students make outstanding progress."
- **Ofsted**



Job Description

Job Title	: HLTA
Location	: Gravesend, Kent
Duration	: Permanent
Work Hours	: 32.5 hours per week, 39 weeks per year
Reporting to	: Head of School/Senior Leadership Team
Salary	: KR6 £19,152.55 (£25,127 FTE)
Pension	: LGPS



Person Specification



Job Purpose:

- To support children's learning within the primary phase of our all through provision.
- To support the class teacher in the provision of excellent learning opportunities.
- Work with class teachers to raise the learning and attainments of pupils.
- Lead learning and cover lessons where required such as PPA cover.

Duties and Responsibilities

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase achievement of all pupils including, where appropriate, those with special educational needs and disabilities (SEND)
- Promote, support and facilitate inclusion by encouraging participation of all pupils in learning and extracurricular activities
- Support the teaching of a broad and balanced curriculum aimed at pupils achieving their full potential in all areas of learning
- Use effective behaviour management strategies consistently in line with the school's policy and procedures
- Organise and manage teaching space and resources to help maintain a stimulating and safe learning environment
- Observe pupil performance and pass observations on to the class teacher
- Supervise a class if the teacher is temporarily unavailable
- Use ICT skills to advance pupils' learning
- Undertake any other relevant duties given by the class teacher
- To cover and lead class teaching (under supervision) as and when appropriate
- Direct the work, where relevant, of other adults in supporting learning
- Read and understand lesson plans shared prior to lessons, if available
- Prepare the classroom for lessons
- Promote the safety and wellbeing of pupils, and help to safeguard pupils' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our school's child protection policy

Qualifications and Experience

GCSE or equivalent level, including at least a Grade C in English and maths
 Experience and knowledge of working within Primary education
 High standard of maths and literacy skills with a secure understanding of English grammar
 Successful, relevant experience of working with children of primary age within a learning environment and appropriate qualification
 Experience in leading learning activities for a group or class of children.

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X	
X	
X	
	X

Skills and Knowledge

An understanding of and the ability to deliver systematic synthetic phonics
 An understanding of or willingness to learn, the maths mastery approach
 An understanding of using assessment for learning to enable pupils to make progress
 Confidence to cover planning, preparation and assessment time for the teacher
 Must have excellent communication skills in order to build rapport with adults and children, both verbally and in writing
 Be able to work effectively as part of a team and contribute to group planning etc.
 Be able to work calmly under pressure with the ability to adapt quickly and effectively to changing circumstance/situations
 Knowledge of how statutory and non-statutory frameworks for the school curriculum relate to the age and ability ranges of the learners they support
 Knowledge of how to support learners in accessing the curriculum in accordance with the SEND code of practice

X	
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Personal Qualities

Enthusiastic and highly organised about all aspects of classroom operation
 Have high expectations of both pupils and of yourself
 Self-motivated and show creativity when adapting learning to meet the needs of small groups of children
 A belief in inclusion, diversity and the right of each child to be successful whatever their needs, abilities and background
 Be committed to your own professional development and keen to make a significant contribution to the life of our school
 To show an interest in the ethos, mission and values of the Trust and demonstrate this in all work activities.



An exciting opportunity has arisen for a Higher Level Teaching Assistant of exceptional ability to join our team to work in this over-subscribed and successful all through school.

The school has an existing reputation for high quality education with a relentless focus upon high expectations and aspirations. Your supportive role will enable children and their families to access outstanding provision as soon as they join our all-through school.

We would love to hear from you if you:

- ♥ want to be involved in shaping and developing outstanding learning experiences to enable all children to thrive
- ♥ want to work in a supportive and caring environment
- ♥ are committed to enabling every child to achieve the very best they can



"Saint George's provides me opportunities to collaborate with others and provide the best education to my students." - Teacher



If you are interested in this position and would like to have a more detailed conversation or arrange a visit to the school before making the decision to apply for the post, please contact:

HR@aletheiastrust.org.uk
01474 533 082

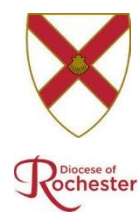
To apply for this role, please complete our [online application form](#) on My New Term.



Aletheia Academies Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, and where applicable, a prohibition from teaching check will be completed for all applicants.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020). This means that certain convictions and cautions are considered 'protected' and do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website:

<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>



Contact Us

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