



Goldwyn School

Job Description – Assistant Principal: Quality of Education

- Purpose:** A commitment to the school’s vision of **Aspire Empower Achieve** your decision making and planning will be rooted in line with the school’s vision and values (**R**esilience **E**mpathy **A**im **C**ommitment **H**eat)
- Strategic lead across all Goldwyn pathways for quality of education
 - Support the strategic development plan delivery and to take the lead on quality of education priorities
 - Develop and lead the school’s broad, aspirational and highly engaging curriculum offer across all pathways with clear rationale for a “whole child” offer
 - Develop and lead on all policies relating to teaching and learning as identified in the policy schedule.
 - Lead on the development and training of teaching staff and Teaching Assistants in line with the school curriculum.
 - Ensure students achieve the best possible outcomes by planning effectively the deployment of resources in line with the school budget and development plans.
 - As strategic leader of the school, promote staff wellbeing to create a culture of positive, aspirational and valued workforce.

The Assistant Principal (Quality of Education) reports directly to the Principal, and in line with our pledge to an inspirational inclusive curriculum, you will have a small teaching commitment to showcase outstanding practice and lead by example.

Overall Responsibilities:

- Communicate the school vision compellingly and support the Principal’s strategic leadership
- To be the school’s lead on the Quality of Education, ensuring aspirational outcomes are achieved for our students.
- To create a culture of constant improvement within a collaborative professional learning environment and be an inspirational leader, committed to the highest achievement for all in every area of the school’s work.
- To be responsible for the strategic leadership of the Goldwyn School and work with the Directors of Pathways on curriculum development.

Key Responsibilities:

- Assist the Principal to formulate aims and objectives and whole school policies for their implementation, taking account of the wider role of the school. Contribute to the School Development Plan in line with the school's aims and objectives
- Have overall leadership and responsibility for Student Progress, Attainment and curriculum design and provide well-informed advice regarding national developments
- Provide strategic leadership and operational management to promote a culture for learning and student achievement throughout the school
- Promote, establish, monitor and report on the quality of education to ensure high expectations are met and best practice observed and implemented
- Lead on strategies to improve the quality of teaching and learning across the school.
- Establish universal expectations to planning, marking and lesson delivery across all Goldwyn pathways
- To be the strategic lead liaison with parents and outside agencies in relation to Goldwyn’s curriculum offer e.g. parent/carer consultations, progress meetings and curriculum peer reviews



- Continue to strive for excellence through a strong “whole child” educational offer embarking in participation in external accreditation (e.g IQM, LPPA)
- To work within the school’s complaints procedure to manage complaints from parents and other sources.
- Strategically lead for Careers working with Careers partners on each site to plan an aspirational and equitable CEIAG offer that prepares students for transition to the next stage of education, apprenticeship or work.
- Sixth Form – to ensure the offer of curriculum across KS5 is broad and monitored in regulation with Post 16 expectations

Additional Responsibilities

- To work across Goldwyn sites as necessary

Safeguarding

- Goldwyn is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Health & Safety:

- To be ever mindful of the dangers that threaten the wellbeing of students and staff alike
- To supervise the use and care of the learning environment.

Performance Development:

- All staff must complete a satisfactory Performance Review in accordance with the Pay Policy to ensure pay progression.

Staff Development:

- To monitor and evaluate own performance in line with performance management procedures with line manager.
- To participate in peer support and appraisal processes
- To keep personal records of all staff development activities in which you are/have been involved.

To carry out as requested from time to time any other relevant duties as may be reasonably required by the Principal.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Assistant Principal will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Principal.